



Executive supplementary agenda

Monday 19 August 2013 at 7.00 pm

Boardroom - Civic Centre, Engineers Way, Wembley,
HA9 0FJ

Membership:

Lead Member Councillors:

Portfolio

Butt (Chair)	Leader/Lead Member for Corporate Strategy & Policy Co-ordination
R Moher (Vice-Chair)	Deputy Leader/Lead Member for Finance and Corporate Resources
A Choudry	Lead Member for Crime Prevention and Public Safety
Crane	Lead Member for Regeneration and Major Projects
Denselow	Lead Member for Customers and Citizens
Hirani	Lead Member for Adults and Health
Mashari	Lead Member for Environment and Neighbourhoods
McLennan	Lead Member for Housing
J Moher	Lead Member for Highways and Transportation
Pavey	Lead Member for Children and Families

For further information contact: Anne Reid, Principal Democratic Services Officer
020 8937 1359, anne.reid@brent.gov.uk

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www.brent.gov.uk/committees

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members.

Item	Page
6 Determination of the proposals for the future Special Educational Needs developments for September 2013.	1 - 90

This report informs the Executive of the outcome of the statutory proposals to alter the character of the following schools from September 2013 and recommends that they be approved: close the Additionally Resourced Provision at Kensal Rise Primary School; increase places at the Additionally Resourced Provision at Oakington Manor Primary School; increase places at Woodfield Special School.

Ward Affected:
All Wards

Lead Member: Councillor
Contact Officer: Sara Williams, Acting Director,
Children and Families
sara.williams@brent.gov.uk

Date of the next meeting: Monday 16 September 2013



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public on a first come, first served basis.



Public Consultation

Brent Council proposed changes to Kensal Rise Primary School

1. Introduction

Kensal Rise Primary School, Harvist Road, Kilburn, NW6 6HJ is a Community school located in the southern part of the borough. It provides 630 school places for primary aged children between the ages of 4 to 11. It also provides a nursery with 90 full time and part time places.

Brent Council's strategy for Special Educational Needs and Disabilities (SEND) is to support mainstream schools to include pupils with identified SEN within their provision. This includes some pupils with statements for Speech, Language and Communication Needs (SLCN) many of whom are currently successfully included in mainstream schools with additional support provided through the statement and/or by the school.

Some pupils need more intensive support in their mainstream school and a further part of the strategy has been to support the development of Additionally Resourced Provision (ARP) for low incidence needs including SLCN. ARPs usually consist of a base where pupils can receive small group intensive support to help them overcome their barriers to learning.

This proposal is part of a review of the range of existing provision for meeting pupils' SEN across Brent schools in line with current and projected demand. The aim of this review is to ensure that children achieve the best outcomes possible in good value, cost effective school provision.

Kensal Rise primary school has a 20 place ARP for children with SLCN. The ARP has never had more than 15 pupils placed there and currently it has 10 pupils. 4 of these pupils are currently in Year 6 and they will leave the school in July 2013. This will leave 6 pupils in a 20 place provision which is not cost effective. It is estimated that there is a surplus of ARP places for SLCN to meet projected demand within Brent up to 2020.

Brent Council is therefore consulting with staff, parents and the community on the proposal to close the 20 place ARP with effect from September 2013.

<p>2.</p>	<p>Background</p> <p>Over the last 5 years there has been a decline in demand for ARP support for pupils with SLCN. This has partly been due to improvements in technology and the knowledge and awareness of mainstream school staff enabling more children with SLCN to have their needs met in normal mainstream school classes. This has in turn allowed an increase in parents wanting their children to attend their local school with their peers.</p> <p>Brent Council currently maintains a total of 45 ARP places for primary aged children with SLCN, 25 places at Oakington Manor Primary School and 20 places at Kensal Rise Primary School. There will be 19 pupils on the roll of Oakington Manor ARP in September 2013 which with the 6 pupils at Kensal Rise provides a total of 25 pupils in provision of 45 places in total.</p> <p>According to SEN pupil place projections there will no future increase in requirement for SLCN ARP places.</p> <p>At present there are no plans to place any more pupils with statements for SLCN in either of the ARPs. The pupils at Kensal Rise ARP are receiving good support maximizing their opportunities to achieve good outcomes, however 6 pupils in a provision for 20 is not cost effective.</p>
<p>3.</p>	<p>The proposal</p> <p>Brent Council is therefore proposing to change the character of Kensal Rise Primary School by closing the 20 place ARP for pupils with statements of Special Educational Needs for Speech, Language and Communication Needs with effect from September 2013.</p> <p>What will happen?</p> <p>The Kensal Rise ARP consists of 2 classrooms (only 1 of which is being used at present due to low demand) which are adapted to help meet the needs of the pupils. The school also receives additional funding to support one specialist teacher, some input from a speech and language therapist and dedicated teaching assistant support.</p> <p>The proposal is to close the classrooms as specialist classrooms with effect from 1st September 2013 allowing them to be used for mainstream teaching. The additional funding arrangements would also cease with effect from 1st September 2013.</p> <p>Who will this affect?</p> <p>This will affect the 6 pupils expected to still be in the ARP at the beginning of September 2013. They and their parents will be offered places at the ARP provision at Oakington Manor Primary School or the opportunity to remain at Kensal Rise Primary School with individual packages of support. Parents will be invited to visit the Oakington Manor Primary School ARP provision to help in making a decision. They will be eligible for assistance with transport to Oakington Manor if they decide that they want a place at the school for their child.</p>

<p>4.</p>	<p>Additional information</p> <p>Speech, Language and Communication Needs (SLCN)</p> <p>The majority of pupils with SLCN attend their local mainstream school with support. Some children, particularly those of secondary age who have additional emotional, social and/or communication difficulties are placed in special school provision. The proposed closure of the ARP at Kensal Rise Primary School in line with the changing incidence of demand for this type of provision enables the Council to continue to maintain a range of cost effective provision. This provides parents with choice across a continuum of provision matching the continuum of need from severe in special schools to specialist support in ARPs to within mainstream classes with additional support.</p>
<p>5.</p>	<p>The changing demand for ARP places</p> <p>Brent Council is addressing the future need for ARP and special school places through a number of initiatives guided by careful analysis of SEN incidence data and the development of projections that take account of the overall projected increase in the Borough's population. This proposal should be viewed in the context of other recent developments that are aimed at providing good quality provision close to home address.</p>
<p>6.</p>	<p>We would like to hear from you</p> <p>Brent Council is currently consulting all interested parties including parents and staff at the school, all schools in Brent, staff within Brent Council and neighbouring boroughs with an aim to receive feedback on the proposal.</p> <p>Brent Council would welcome your views on the proposal to change the character of Kensal Rise Primary School. If you have any comments that you would like to make in relation to this proposal you can either use the attached tear-off response form or write to:</p> <p style="text-align: center;">Judith Joseph, School Place Planning 3rd Floor, Chesterfield House 9 Park Lane Wembley HA9 7RH</p> <p>Or</p> <p>Send an email to: judith.joseph@brent.gov.uk</p> <p>Copies of this consultation document are also available at the school reception and from Brent Council at Chesterfield House, 9 Park Lane, Wembley, HA9 7RH.</p> <p>Alternatively, this document can be downloaded from:</p> <p>http://www.brent.gov.uk/currentconsultations</p>

A limited translation service can be provided for this document on request to judith.joseph@brent.gov.uk

All written comments must be received by: **Monday 22 April 2013**

- 7. You can also attend a public meeting for parents, carers and the community which has been arranged to discuss the proposed change of character of Kensal Rise Primary School.**

Date: Wednesday 27 March 2013

Time: 3.30pm - Staff

6.00pm - Parents / Community

**Venue: The Main School Hall
Kensal Rise Primary School
Harvist Road
Kilburn
NW6 6HJ**

- 8. The procedures for reorganisation**

Brent Council in partnership with Kensal Rise Primary School intends to meet with staff, parents and the local community, to receive their views.

If, after the consultation, the Council decides to proceed with the changes then a statutory proposal will be published in the local papers and will also be placed at public places e.g. the Town Hall and on the main entrances to Kensal Rise Primary School. Thereafter, a 6 week representation period will commence during which anybody can write to make formal representations on the proposals. Representations can be in the form of support, suggestions or objections to the proposal. All representations will be presented to Brent Council's Executive Committee which will make a decision on the proposal.

9. Consultees

This document is being sent to:

Kensal Rise Primary School: parents, staff, governors and student council
All maintained schools and Academies in Brent
Brent Council
Westminster Diocesan Education Service
London Diocesan Board for Schools
London Borough of Ealing
London Borough of Barnet
London Borough of Camden
London Borough of Harrow
London Borough of Hammersmith and Fulham
London Borough of Westminster
Royal Borough of Kensington and Chelsea
Local Resident Associations
All Brent Councillors
Local Member of Parliament
All Brent Customer Service Shops
All Brent Libraries
Brent Children Centres
Secretary of State, School Organisation Unit
Any trade unions who represent staff of Kensal Rise Primary School
Representatives of main trade unions in Brent
Any local partnerships, including the main voluntary agencies for SEN and Disabilities that Brent has relations with

Kensal Rise Primary School Consultation Response Slip

Please tear off and return by: Monday 22 April 2013

I agree / disagree with the Council to change the character of Kensal Rise Primary School. *Delete as appropriate*

Comments:

(Please use the back of this form if you require more space)

Signed

Parent / member of staff / other*please specify*

Please send to:

**Judith Joseph, School Place Planning
Chesterfield House
9 Park Lane
Wembley
HA9 7RH**

Or email: judith.joseph@brent.gov.uk

Comments continued:

About you

By answering the following questions, you will help us ensure that we deliver a fair service to all our community. You do not have to give us this information, but we hope you will. All information will be treated in the strictest of confidence and will only be used to monitor and improve Brent Council services.

Gender (please tick one):

Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
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My age group (please tick one):

16-24	<input type="checkbox"/>	25-34	<input type="checkbox"/>
35-44	<input type="checkbox"/>	45-54	<input type="checkbox"/>
55-64	<input type="checkbox"/>	65-74	<input type="checkbox"/>
75+	<input type="checkbox"/>		<input type="checkbox"/>

Which one of these groups do you feel you belong to (please tick one)?

Asian Indian	<input type="checkbox"/>	Asian Pakistani	<input type="checkbox"/>
Asian Bangladeshi	<input type="checkbox"/>	Asian Other	<input type="checkbox"/>
Black Caribbean	<input type="checkbox"/>	Black African	<input type="checkbox"/>
Black Other	<input type="checkbox"/>	Chinese	<input type="checkbox"/>
Mixed White and Black Caribbean	<input type="checkbox"/>	Mixed White and Black African	<input type="checkbox"/>
Mixed White and Asian	<input type="checkbox"/>	Mixed Other	<input type="checkbox"/>
White British	<input type="checkbox"/>	White Irish	<input type="checkbox"/>
White Other	<input type="checkbox"/>	Other Ethnic Group	<input type="checkbox"/>

Appendix 2

PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS: Information to be included in a complete proposal

Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended):

In respect of an LEA Proposal: London Borough of Brent, Pupil and Parents Service, 3rd Floor Chesterfield House, 9 Park Lane, Wembley, HA9 7RW.

Kensal Rise Primary School DFE School No. 3042065

Statutory Notice published on 9 May 2013

1. The name, address and category of the school.

Kensal Rise Primary School (Community)
Harvist Road,
Kilburn
London
NW6 6HJ

Implementation and any proposed stages for implementation

The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

Brent Council is proposing to change the character of Kensal Rise Primary School by closing the 20 place ARP for pupils with statements of Special Educational Needs for Speech, Language and Communication Needs with effect from September 2013.

This will affect the 6 pupils expected to still be in the ARP at the beginning of September 2013. They and their parents will be offered places at the ARP provision at Oakington Manor Primary School or the opportunity to remain at Kensal Rise Primary School with individual packages of support

Objections and comments

A statement explaining the procedure for making representations, including —

the date prescribed in accordance with paragraph 29 of Schedule 5 (LA proposals) of The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and

the address of the authority to which objections or comments should be sent.

Within six weeks from the date of publication of the proposal any person may object to or make comments on the proposal in writing by sending them to Judith Joseph, School Place Planning, Children and Families, London Borough of Brent, Chesterfield House, 9 Park Lane, Wembley HA9 7RW. Email: judith.joseph@brent.gov.uk.

The proposal was published on 9 May 2013.

Alteration description

A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

Over the last 5 years there has been a decline in demand for Additionally Resourced Provision (ARP) support for pupils with Speech Language and Communications Need (SLCN). This has partly been due to improvements in technology and the knowledge and awareness of mainstream school staff enabling more children with SLCN to have their needs met in normal mainstream school classes. This has in turn allowed an increase in parents wanting their children to attend their local school with their peers.

Brent Council currently maintains a total of 45 ARP places for primary aged children with SLCN, 25 places at Oakington Manor Primary School and 20 places at Kensal Rise Primary School. There will be 19 pupils on the roll of Oakington Manor ARP in September 2013 which with the 6 pupils at Kensal Rise provides a total of 25 pupils in provision of 45 places in total.

According to SEN pupil place projections there will no future increase in requirement for SLCN ARP places.

At present there are no plans to place any more pupils with statements for SLCN in either of the ARPs. The pupils at Kensal Rise ARP are receiving good support maximizing their opportunities to achieve good outcomes, however 6 pupils in a provision for 20 is not cost effective.

The Kensal Rise ARP consists of 2 classrooms (only 1 of which is being used at present due to low demand) which are adapted to help meet the needs of the pupils. The school also receives additional funding to support one specialist teacher, some input from a speech and language therapist and dedicated teaching assistant support.

The proposal is to close the classrooms as specialist classrooms with effect from 1st September 2013 allowing them to be used for mainstream teaching. The additional funding arrangements would also cease with effect from 1st September 2013.

School capacity

—(1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 (GB proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The capacity of the main school will remain the same – 630 places for Reception to Year 6. However the capacity of the speech and language unit will decrease from 20 places to zero places.

details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

N/A

where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

N/A

where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

N/A

Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

According to the May 2013 pupil census there were provisionally 571 pupils in the school (Reception to Year 6).

There were 10 pupils on the roll of the ARP at the time of the publication of the statutory notice.

Implementation

Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

N/A

Additional Site

—(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

N/A

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

N/A

Changes in boarding arrangements

—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

N/A

the arrangements for safeguarding the welfare of children at the school;

N/A

the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

N/A

except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

N/A

Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB

proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

the number of pupils for whom boarding provision will be removed if the proposals are approved; and

N/A

a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

N/A

Transfer to new site

Where the proposals are to transfer a school to a new site the following information—
the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

N/A

the distance between the proposed and current site;

N/A

the reason for the choice of proposed site;

N/A

the accessibility of the proposed site or sites;

N/A

the proposed arrangements for transport of pupils to the school on its new site; and

N/A

a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

N/A

Objectives

The objectives of the proposals.

The aim of the proposal is to change the character of Kensal Rise Primary School by closing the 20 place ARP for pupils with statements of Special Educational Needs for Speech, Language and Communication Needs with effect from September 2013.

This proposal is part of a review of the range of existing provision for meeting pupils' SEN across Brent schools in line with current and projected demand. The aim of this review is to ensure that children achieve the best outcomes possible in good value, cost effective school provision.

Kensal Rise primary school has a 20 place ARP for children with SLCN. The ARP has never had more than 15 pupils placed there and currently it has 10 pupils. 4 of these pupils are currently in Year 6 and they will leave the school in July 2013. This will leave 6 pupils in a 20 place provision which is not cost effective. It is estimated that there is a surplus of ARP places for SLCN to meet projected demand within Brent up to 2020.

Consultation

Evidence of the consultation before the proposals were published including—

- a list of persons who were consulted;
- minutes of all public consultation meetings;
- the views of the persons consulted;
- a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
- copies of all consultation documents and a statement on how these documents were made available.

All applicable statutory requirements to consult in relation to this proposal were complied with. The consultation period commenced on 11 March 2013 and ended 22 April 2013. The statutory notice was issued on 9 May 2013.

- (a) The consultation document (Appendix 1) was sent to:

This document is being sent to:

Kensal Rise Primary School: parents, staff, governors and student council
All maintained schools and Academies in Brent
Brent Council
Westminster Diocesan Education Service
London Diocesan Board for Schools
London Borough of Ealing
London Borough of Barnet
London Borough of Camden
London Borough of Harrow
London Borough of Hammersmith and Fulham

London Borough of Westminster
Royal Borough of Kensington and Chelsea
Local Resident Associations
All Brent Councillors
Local Member of Parliament
All Brent Customer Service Shops
All Brent Libraries
Brent Children Centres
Secretary of State, School Organisation Unit
Any trade unions who represent staff of Kensal Rise Primary School
Representatives of main trade unions in Brent
Any local partnerships, including the main voluntary agencies for SEN and Disabilities that Brent has relations with

- (b) The minutes of the public consultation meetings are attached in Appendix 2.
- (c) The views of all persons consulted are attached in Appendix 3
- (d) The Consultation document was distributed by email or internal/external post to the stakeholder listed above. The schools also distributed the consultation documents by hand to parents, pupils, staff and other interested parties. 400 local residents in the immediate vicinity were provided a copy through special local distribution, where possible.
- (e) Copy of the consultation document can be found in Appendix 1.

Project costs

A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

There are no additional cost implications for this proposal.

A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

Age range

Where the proposals relate to a change in age range, the current age range for the school.

N/A

Early years provision

Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

The school is already operating Early Years provision which will continue to be available.

how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

N/A

evidence of parental demand for additional provision of early years provision;

N/A

assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

N/A

reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

N/A

Changes to sixth form provision

(a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and
- (iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

N/A

(b) A statement as to how the new places will fit within the 16-19 organisation in an area;

N/A

(c) Evidence —

(i) of the local collaboration in drawing up the proposals; and

(ii) that the proposals are likely to lead to higher standards and better progression at the school;

N/A

(d) The proposed number of sixth form places to be provided.

N/A

Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

N/A

Special educational needs

Where the proposals are to establish or change provision for special educational needs—
a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

N/A

any additional specialist features will be provided;

N/A

the proposed numbers of pupils for which the provision is to be made;

N/A

details of how the provision will be funded;

N/A

a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

N/A

a statement as to whether the expenses of the provision will be met from the school's delegated budget;

N/A

the location of the provision if it is not to be established on the existing site of the school;

N/A

where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

N/A

the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

N/A

Where the proposals are to discontinue provision for special educational needs—
details of alternative provision for pupils for whom the provision is currently made;

Pupils displaced as a result of the proposed closure of the provision will be offered places in similar ARP provision in Oakington Primary School.

details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

2008/09; 15; 2009/10; 11; 2010/11;11;2011/12;10

details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

The pupil projections for pupils with the severity of SEN in Speech, Language and Communication Difficulties that ARP is designated to meet indicate that there is sufficient provision within the authority. It is envisaged that no provision outside the area will be needed as a result of the discontinuance of the provision.

a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

The proposals will result in more effective use of resources across the local authority area enabling rationalisation on to one site.

Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- improved access to suitable accommodation; and
- improved supply of suitable places.

The proposals will enable the resources for this type of SEN to be centralised on to one site at a more central location within the Local Authority, as a direct result of discontinuing provision at Kensal Rise. The provision at this more central site is fully accessible and within the building of a large primary school enabling pupils free access to mainstream classes and teaching. Specialist teaching staff will be centralised on to one site transferring from the discontinued provision, which will enable greater mutual support and development of expertise. The supply of places will match the projected demand for the future and reduce wastage of resources as a result of maintaining significant over capacity.

Sex of pupils

Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

N/A

evidence of local demand for single-sex education; and

N/A

details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

N/A

Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

N/A

evidence of local demand for single-sex education.

N/A

Extended services

If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

Early Years and Extended School Groups operating in the school will remain unaffected.

Need or demand for additional places

If the proposals involve adding places—

a statement and supporting evidence of the need or demand for the particular places in the area;

where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

Kensal Rise Primary School has a Community status and is offering non-denominational provision.

where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

N/A

If the proposals involve removing places—

a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

The majority of pupils with speech language and communication needs attend their local mainstream school with support. Some children, particularly those of secondary age who have additional emotional, social and/or communication difficulties are placed in special school provision. The proposed closure of the ARP at Kensal Rise Primary School in line with the changing incidence of demand for this type of provision enables the Council to continue to maintain a range of cost effective provision. This provides parents with choice across a continuum of provision matching the continuum of need from severe in special schools to specialist support in ARPs to within mainstream classes with additional support.

This will affect the 6 pupils expected to still be in the ARP at the beginning of September 2013. They and their parents will be offered places at the ARP provision at Oakington Manor Primary School or the opportunity to remain at Kensal Rise Primary School with individual packages of support. Parents will be invited to visit the Oakington Manor Primary School ARP provision to help in making a decision. They will be eligible for assistance with transport to Oakington Manor if they decide that they want a place at the school for their child.

a statement on the local capacity to accommodate displaced pupils.

Brent Council currently maintains a total of 45 ARP places for primary aged children with SLCN, 25 places at Oakington Manor Primary School and 20 places at Kensal Rise Primary School. There will be 19 pupils on the roll of Oakington Manor ARP in September 2013 which with the 6 pupils at Kensal Rise provides a total of 25 pupils in provision of 45 places in total.

Expansion of successful and popular schools

25A. (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

(a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;

(b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).

N/A

Public Consultation

**Brent Council proposed changes to
Kensal Rise Primary School**

For this appendix please see the attachments to document entitled Appendix 1 attached to this file

**Kensal Rise Primary School public consultation meeting
to close the Language Base**

Wednesday 27 March 2013, 6pm

Present: Ian Hodgson, Interim Headteacher
Evathia El'Siwidy, Deputy Headteacher
Andrew Beckett, Local Authority Representative
Judith Joseph, Local Authority Representative
1 parent

Background information

- Ian introduced Judith and Andrew.
- Judith explained the consultation process and the timescales.
- Judith also explained that the responses would be made anonymous where possible.
- Andy explained the reasons for the proposal to close the speech and language unit. The council has to take into account the efficiency of current provision and whether it can be more efficient provided elsewhere.

	Issues \ comments	Response given
	<p>The parent said she understood the reasons for change and the consultation process.</p> <p>She has a daughter in Kensal Rise speech and language unit who is doing well thanks to the hard work and dedication of staff. She also has another child in Reception and a son in another special school in Brent.</p> <p>She originally wanted her SEN daughter to be in Oakington Manor but she had no choice.</p> <p>She does not want the unit to close and does not want her children to move to another school because Kensal Rise is 3.2 miles from home but Oakington Manor is 4.6 miles from home and she will only have 3 years of benefit from the move.</p>	<p>Andy explained that nobody is asking for pupils to change school against their will. Each of the 6 affected children will be given an individual package to suit their needs. There will be a joint meeting between parent, child, the local authority and school.</p> <p>We will look to see what the language unit currently provides and try to replicate it within the school but the alternative is the speech and language unit in Oakington Manor. We will give as much support as possible.</p> <p>We will work out a solution with the parents of all 6 children who will be affected by the closure. Parents and children will be invited to visit Oakington Manor speech and language unit.</p> <p>Each child could either remain in Kensal Rise with a tailored package or transfer to the Oakington Manor speech and language unit.</p>
2.	<p>The parent asked what would happen to her daughter in the mainstream if her SEN daughter transferred to Oakington Manor? Will she have priority and move to Oakington Manor too?</p>	<p>Andy explained that if she chose to move her SEN daughter to Oakington Manor her other daughter in the mainstream will have a high priority as a sibling but there could be other children with higher priorities.</p>

3.	Why is the unit closing? Is it not cost effective?	<p>Andy explained that the local authority is trying to provide more choice, even though the unit is closing. The local authority is trying to make the best use of what is available now before increasing the number of places.</p> <p>There is a reduced demand for specialist provision.</p>
4.	Will Oakington Manor always stay open?	<p>There are no long term plans to close it. Even though it is not full now it is more viable. We recognise parents' concerns and will try our best to support everybody.</p>

Appendix 3

Kensal Rise Primary School consultation responses received

LB Brent gave detailed consideration to the reasons for the objections raised by the consultation and recorded responses and mitigations in the table below. After meeting with the Governing body of Kensal Rise primary school on 20th May to discuss the objections, responses and mitigations LB Brent decided to proceed with the issuing of a statutory notice on the closure of the ARP.

<u>Agree</u>	Response number reference	Comment	Parent/ member of staff / other	LA response/mitigation.
Agree 1	K17	I have circulated these consultations documents to colleagues including the SEN team in Camden and we don't have any concerns on impact to Camden schools.	Parent	
Agree 2	K18	I agree the changes that are going to be made. If the steps are taken concerning the future arrivals of the students with the needs do such facilities, it is a good decision.	Parent	
<u>Disagree</u>	Response number reference	Comment	Parent/ member of staff / other	
Disagree 1	K1	I disagree.	Parent	No reason given.
Disagree 2	K2	Unhappy with closure.	Community	No reason given.
Disagree 3	K3	I am not happy that the speech and language unit wishes to close. As my daughter Zainab in the speech unit is very happy and settled and also have younger sisters who attend the same school.	Parent	Parent of a child in the ARP. Meeting held with parents to support planning for the future. <ul style="list-style-type: none"> Plans in place to support Parent preference. If the provision were to close Child Z and her younger sister currently in Reception year (Child A) to transfer to Oakington Manor School.
Disagree 4	K4	I disagree	Member of staff	No reason given.

Disagree 5	K5	I disagree	Parent	No reason given.
Disagree 6	K6	I disagree with the decision because it is unfair with the kids as well with parents. It becomes too difficult to drop one kid in Kensal rise and the other in Wembley.	Community	All children in the ARP will be offered places at Oakington Manor and will be considered for support with transport.
Disagree 7	K7	This decision is not going to be, I'm the favour of our community.		No reason given.
Disagree 8	K8	It's not fair on our young generation and it is not convenient for our community.		No reason given.
Disagree 9	K9	Not good for children, not good for the community and no good for Brent.	Parent	No reason given.
Disagree 10	K10	If this unit is closed, the kids will have a severe effect on their mental ability. I would like to request you not to enclose these units as it is good for our community.		Meetings are being held with parents of the 5 children affected to support planning for the future and to minimise any upset and emotional impact.
Disagree 11	K11	Not good for the community.	Community	No reason given.
Disagree 12	K12	Causes lot's of problems for children and their parents. Unfair to the children.	Community Member.	Meetings are being held with parents of the 5 children affected to support planning for the future and to minimise any upset and emotional impact.
Disagree 13	K13	I disagree		No reason given.
Disagree 14	K14	If this unit is closed it won't be beneficial for the future of our young generation.		The key reason for consulting on the closure is that the provision is being under utilised and the LA wants to rationalise resources to improve provision across Brent. ARPS are costly to fund, there is no money to improve and extend provision, meaning that best use has to be made of existing funding.
Disagree 15	K16	I am writing this letter to raise my objection to the closure and change for Kensal Rise Primary School. I do not agree with the changes. Kensal rise Primary School is a good	Parent	Meetings are being held with parents of the 5 children affected to support planning for the future and to minimise any upset and emotional impact. The key reason for consulting on the closure is that the provision is being under utilised and the LA wants to rationalise resources

		school helping those in need. The ARP is a vital component. If you take this away you will disadvantage those people who benefit from this. You will compromise their education. I strongly object to this course of action.		to improve provision across Brent. ARPS are costly to fund, there is no money to improve and extend provision, meaning that best use has to be made of existing funding.
Disagree 16	K 19	I disagree.	Governor St Andrew & St Francis school.	No reason given.
Disagree 17	K20	Concern about closing the provision and removing access to high quality support to pupils with SLCN. Concern about disruption to the support pupils in the provision currently receive.	Teaching Staff	The key reason for consulting on the closure is that the provision is being under utilised and the LA wants to rationalise resources to improve provision across Brent. ARPS are costly to fund, there is no money to improve and extend provision, meaning that best use has to be made of existing funding. The proposal is not motivated out of concern about the quality of provision. Meetings are being held with parents of the 5 children affected to support planning for the future and to minimise any upset and emotional impact.
Disagree 18	K21	Concern about closing the provision and removing access to high quality support to pupils with SLCN. Concern about disruption to the support pupils in the provision currently receive.	Locum SLT	The key reason for consulting on the closure is that the provision is being under utilised and the LA wants to rationalise resources to improve provision across Brent. ARPS are costly to fund, there is no money to improve and extend provision, meaning that best use has to be made of existing funding. The proposal is not motivated out of concern about the quality of provision. Meetings are being held with parents of the 5 children affected to support planning for the future and to minimise any upset and emotional impact.
Disagree 19	K22	Concern about closing the provision and removing access to high quality support to pupils with SLCN. Concern about disruption to the support pupils in the provision currently receive.	Teaching Staff	The key reason for consulting on the closure is that the provision is being under utilised and the LA wants to rationalise resources to improve provision across Brent. ARPS are costly to fund, there is no money to improve and extend provision, meaning that best use has to be made of existing funding. The proposal is not motivated out of

				concern about the quality of provision. Meetings are being held with parents of the 5 children affected to support planning for the future and to minimise any upset and emotional impact.
Disagree 20	K23	Could it be that the places are not being taken up simply because statements are not being given!!	Ancillary Staff	The key reason for consulting on the closure is that the provision is being under utilised and the LA wants to rationalise resources to improve provision across Brent. ARPS are costly to fund, there is no money to improve and extend provision, meaning that best use has to be made of existing funding.
<u>No comment</u> <u>1</u>	K15	Colleagues at Tri Borough have to comments in the response to the consultation for Kensal Rise Primary School and Woodfield Special School	Government of Westminster	



Statutory Notice

Brent Council proposed changes to Kensal Rise Primary School

Notice is given in accordance with Sections 19(1) and 21(2) of the Education and Inspections Act 2006 (as amended by the Education Act 2011) that the London Borough of Brent (the Local Authority) intends to make a prescribed alteration to Kensal Rise Primary School, Harvist Road, Kilburn, NW6 6HJ (DfE number 3042065) from 01 September 2013.

Kensal Rise Primary School is maintained by the Local Authority as a community school. The London Borough of Brent is proposing to change the character of Kensal Rise Primary School (Community) by closing its Additionally Resourced Provision (ARP) for pupils with statements of Special Educational Needs (SEN) for Speech Language and Communications Need (SLCN).

Kensal Rise Primary School currently has a 20 place ARP for children with SLCN. The ARP has never had more than 15 pupils placed there and currently has 10 pupils, 4 of which are currently in Year 6 and they will leave the school in July 2013. This will leave 6 pupils in a 20 place provision which is not cost effective. It is estimated that there is a surplus of ARP places for SLCN to meet projected demand within Brent up to 2020.

This proposal will affect the 6 pupils expected to still be in the ARP at the beginning of September 2013. They and their parents will be offered places at an alternative existing ARP at Oakington Manor Primary School. Parents will be invited to visit the Oakington Manor Primary School ARP provision to help in making a decision. They will be eligible for assistance with transport to Oakington Manor if they decide that they want a place at the school for their child.

Alternatively the 6 pupils and their parents will be offered the opportunity to remain at Kensal Rise Primary School with individual tailored packages of support which will support the pupils to achieve their objectives in a similar way to the ARP.

The Council will ensure that the pupils and parents are not disadvantaged in any way as a result of closing the provision in the current Kensal Rise ARP.

This proposal is part of a review of the range of existing provision for meeting pupils' SEN across Brent schools in line with current and projected demand.

All applicable statutory requirements to consult in relation to this proposal have been complied with.

This Notice is an extract from the complete proposal. Copies of the complete proposal can be obtained from: Judith Joseph, School Place Planning, 3rd Floor, Chesterfield House, 9 Park Lane, Wembley, HA9 7RH. Email: judith.joseph@brent.gov.uk. Alternatively a copy of the complete proposal can be obtained from: <http://www.brent.gov.uk/consultations.nsf>.

A limited translation and interpretation service is available for this document and upon request. Please contact Judith Joseph on 0208 937 1061.

Within six weeks from the date of publication of this proposal, any person may object to or make comments on the proposal by sending them to Judith Joseph, School Place Planning, 3rd Floor, Chesterfield House, 9 Park Lane, Wembley, HA9 7RH. Email: judith.joseph@brent.gov.uk. The deadline for representation is Thursday 20 June 2013.

Signed: Assistant Director – Achievement & Inclusion, London Borough of Brent

Publication Date: Thursday 9 May 2013

Explanatory Notes

Kensal Rise Primary School is undertaking a process to convert to a new Academy sponsored by Ark Schools Education Charity by September 2013.

Public Consultation

Brent Council proposed changes to the Special Educational Needs provision at Oakington Manor Primary School

1. Introduction

Oakington Manor Primary School, Oakington Manor Drive, Wembley, HA9 6NF is a Foundation primary school located in the central part of the borough close to Wembley Stadium. It provides 630 school places for primary aged children between the ages of 4 to 11. It also provides a 25 place Additionally Resourced Provision (ARP) for children with Speech, Language and Communication Needs (SLCN) and a nursery with 72 part-time places.

Brent Council's strategy for Special Educational Needs and Disabilities (SEND) is to support mainstream schools to include pupils with identified SEND within their provision. This includes some pupils with statements for SLCN and some with statements for Autism Spectrum Difficulties (ASD), who are high functioning and capable of accessing mainstream curriculum. Many of the pupils identified with these needs are currently successfully included in Brent's mainstream schools, some with additional support provided through a statement of special educational needs and many others supported by targeting school support.

Some pupils with SLCN and high functioning ASD however, need more intensive support in their mainstream school and a further part of the strategy has been to support the development of ARPs in mainstream schools. These ARPs usually consist of a base where pupils can receive small group intensive support to help them overcome their barriers to learning. With this type of provision the pupils are supported to spend as much of the week as possible in mainstream classes.

This proposal is part of a review of the range of existing provision for meeting pupils' SEND across Brent schools in line with current and projected demand. The aim of this review is to ensure that children achieve the best outcomes possible in good value, cost effective school provision. Currently Brent primary aged pupils have access to 45 ARP places for SLCN and no ARP place provision for ASD.

Brent Council is therefore consulting with staff, parents and the community on the proposal **to increase the number of ARP places at Oakington Manor primary school from 25 to 35 and to change the designation from SLCN to SLCN and ASD with effect from September 2013.**

If you haven't already received a letter from Oakington Manor primary school inviting you to a meeting we would like to invite you. The meeting is to discuss the proposed changes to the school described above and is arranged for Wednesday 24th April at 3.30pm in the school hall.

2. Background

How many ARP places for SLCN are there now and what is the expected demand?

Currently there are a total of 45 ARP places for primary aged pupils with SLCN in Brent, 25 places at Oakington Manor Primary School and 20 places at Kensal Rise Primary School. Presently, it is expected that there will be no more than 25 pupils with SLCN needs in ARP provision by September 2013. The LA will therefore be funding too many places and not using resources efficiently.

According to pupil place projections for special educational needs, the requirement for SLCN ARP places will not rise above 25 before 2020. At present there are no plans to place any more pupils with statements for SLCN in either of the ARPs.

Why has this situation developed?

Over the last 5 years there has been a decline in demand for ARP places for pupils with SLCN. This has partly been due to improvements in technology and the knowledge and awareness of mainstream school staff enabling more children with SLCN to have their needs met in normal mainstream school classes. This has in turn allowed an increase in parents wanting their children to attend their local school with their peers.

What about ARP places for ASD?

There are no ARP places for primary aged children with high functioning ASD who are capable of accessing mainstream classes in Brent at present.

However over the last 5 years the number of statemented pupils aged 4-11 identified with ASD **across the whole spectrum of needs, including those who are higher functioning and capable of accessing mainstream classes**, has increased by 20%. Numbers in the Y1 to Y4 age group particularly indicate a continuing increase in need for future years.

This has resulted in an increase in demand for special school places for primary aged pupils with ASD in recent years, which is in contrast to the lower and more stable demand for SLCN places described above. The following table illustrates this increase:

Demand for ASD special school places (4-11)

	2008	2009	2010	2011	2012
Maintained day	78	81	81	85	85
Independent/non-maintained	18	20	21	26	36

Source: Tribal SEN

	<p>To ensure that parents and carers have a balanced choice of provision to match the varying severity of needs of children with ASD, Brent needs to develop ARP provision for primary aged pupils who have high functioning ASD in a similar way to meet this increasing demand.</p>
<p>3. The proposal</p>	<p>Brent Council is therefore proposing to change the character of Oakington Manor Primary School by increasing the number of ARP places from 25 to 35 and to change the designation from SLCN to SLCN and ASD with effect from September 2013. This will ensure that the ARP provision for SLCN is maintained at the forecast level of 25 and will increase the ARP provision for primary aged children with high functioning ASD capable of accessing mainstream classes by 10. It will also enable the flexibility in the use of these places between the two identified needs.</p> <p>What will happen?</p> <p>The Oakington Manor ARP consists of 2 classrooms which are adapted to help meet the needs of the pupils. The school also receives additional funding to contribute to the cost of two specialist teachers, input from 1.3 speech and language therapists and dedicated teaching assistant support.</p> <p>The proposal is to refurbish these classrooms, adding improvements in acoustic treatment and convert a third identified classroom to increase the capacity. The additional funding arrangements would also need to be adjusted to reflect the increase in capacity and change in designated need with effect from 1st September 2013.</p> <p>Who will this affect?</p> <p>The 25 pupils expected to still be in the ARP at the beginning of September 2013 will not be affected. The only change they will experience is that they will be taught in the newly refurbished classrooms.</p> <p>Parents and carers of primary aged children with high functioning ASD capable of accessing mainstream classes will have access to ARP provision. They do not have this at the moment and therefore they and their children will have an increased number of options for placement.</p>
<p>4. Additional information</p>	<p>Speech, Language and Communication Needs (SLCN)</p> <p>The majority of pupils with SLCN attend their local mainstream school with support. Some, who need a higher intensity of support, access ARP places in mainstream schools to enable them to access mainstream classes. Some, particularly those of secondary age who have additional emotional, social and/or communication difficulties are placed in special school provision. This provides parents with choice across a continuum of provision matching the continuum of need from severe in special schools to specialist support in ARPs to within mainstream classes with additional support.</p>

The growing demand for school places for children with Autism Spectrum Disorders (ASD)

The table below provides further information about the increased demand on school provision over the last 5 years as a result of the increasing number of pupils with ASD in Brent. It illustrates the increasing need to place pupils with ASD in independent/non maintained special schools outside the Borough boundary involving pupils having to travel long distances.

Demand for ASD Special School Places (all ages)

	2008	2009	2010	2011	2012
Maintained day	115	129	140	155	165
Independent/non-maintained	54	60	71	82	100

Source: Tribal SEN

The proposed change in the designation of Oakington Manor ARP will provide parents of primary aged pupils with high functioning ASD who are capable of accessing mainstream classes with increased options for the education of their children.

The changes will develop the continuum of school provision in Brent for pupils with ASD, in line with the varying severity of educational need that is presented by ASD. The proposed changes will also provide school places within the Borough closer to where the children live.

5. We would like to hear from you

Brent Council is currently consulting all interested parties including parents and staff at the school, all schools in Brent, staff within Brent Council and neighbouring boroughs with an aim to receive feedback on the proposal.

Brent Council would welcome your views on the proposal to change the character of Oakington Manor Primary School. If you have any comments that you would like to make in relation to this proposal you can either use the attached tear-off response form or write to:

**Judith Joseph, School Place Planning
3rd Floor, Chesterfield House
9 Park Lane
Wembley
HA9 7RH**

Or

Send an email to: **judith.joseph@brent.gov.uk**

Copies of this consultation document are also available at the school reception and from Brent Council at Chesterfield House, 9 Park Lane, Wembley, HA9 7RH.

Alternatively, this document can be downloaded from:

<http://www.brent.gov.uk/currentconsultations>

A limited translation service can be provided for this document on request to judith.joseph@brent.gov.uk

All written comments must be received by: **Monday 3rd June 2013**

6. You can also attend a public meeting for parents, carers and the community which has been arranged to discuss the proposed change of character of Oakington Manor Primary School.

Date: Wednesday 24th April at 3.30 pm in the large hall

7. The procedures for reorganisation

Brent Council in partnership with Oakington Manor Primary School intends to meet with staff, parents and the local community, to receive their views.

If, after the consultation, the Council decides to proceed with the changes then a statutory proposal will be published in the local papers and will also be placed at public places e.g. the Town Hall and on the main entrances to Oakington Manor Primary School. Thereafter, a 6 week representation period will commence during which anybody can write to make formal representations on the proposals. Representations can be in the form of support, suggestions or objections to the proposal. All representations will be presented to Brent Council's Executive Committee which will make a decision on the proposal.

8. Consultees

This document is being sent to:

Oakington Manor Primary School: parents, staff, governors and student council
All maintained schools and Academies in Brent
Brent Council
Westminster Diocesan Education Service
London Diocesan Board for Schools
London Borough of Ealing
London Borough of Barnet
London Borough of Camden
London Borough of Harrow
London Borough of Hammersmith and Fulham
London Borough of Westminster
Royal Borough of Kensington and Chelsea
Local Resident Associations
All Brent Councillors
Local Member of Parliament
All Brent Customer Service Shops

<p>All Brent Libraries Brent Children Centres Secretary of State, School Organisation Unit Any trade unions who represent staff of Oakington Manor Primary School Representatives of main trade unions in Brent Any local partnerships, including the main voluntary agencies for SEN and Disabilities that Brent has relations with</p>
--

Oakington Manor Primary School Consultation Response Slip

Please tear off and return by: **Monday 3rd June 2013**

I agree / disagree with the Council to change the character of Oakington Manor Primary School. *Delete as appropriate*

Comments:

(Please use the back of this form if you require more space)

Signed

Parent / member of staff / other*please specify*

Please send to:

**Judith Joseph, School Place Planning
Chesterfield House
9 Park Lane
Wembley
HA9 7RH**

Or email: judith.joseph@brent.gov.uk

Comments continued:

About you

By answering the following questions, you will help us ensure that we deliver a fair service to all our community. You do not have to give us this information, but we hope you will. All information will be treated in the strictest of confidence and will only be used to monitor and improve Brent Council services.

Gender (please tick one):

Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
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My age group (please tick one):

16-24	<input type="checkbox"/>	25-34	<input type="checkbox"/>
35-44	<input type="checkbox"/>	45-54	<input type="checkbox"/>
55-64	<input type="checkbox"/>	65-74	<input type="checkbox"/>
75+	<input type="checkbox"/>		<input type="checkbox"/>

Which one of these groups do you feel you belong to (please tick one)?

Asian Indian	<input type="checkbox"/>	Asian Pakistani	<input type="checkbox"/>
Asian Bangladeshi	<input type="checkbox"/>	Asian Other	<input type="checkbox"/>
Black Caribbean	<input type="checkbox"/>	Black African	<input type="checkbox"/>
Black Other	<input type="checkbox"/>	Chinese	<input type="checkbox"/>
Mixed White and Black Caribbean	<input type="checkbox"/>	Mixed White and Black African	<input type="checkbox"/>
Mixed White and Asian	<input type="checkbox"/>	Mixed Other	<input type="checkbox"/>
White British	<input type="checkbox"/>	White Irish	<input type="checkbox"/>
White Other	<input type="checkbox"/>	Other Ethnic Group	<input type="checkbox"/>

PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS: Information to be included in a complete proposal

Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended):

In respect of an LEA Proposal: London Borough of Brent, Pupil and Parents Service, 5th Floor Brent Civic Centre, Engineers Way, Wembley, HA9 0FJ.

Oakington Manor Primary School DFE School No. 304 5200

Statutory Notice published on 27 June 2013

2. The name, address and category of the school.

Oakington Manor Primary School (Community)
Oakington Manor Drive
Wembley
HA9 6NF

Implementation and any proposed stages for implementation

The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

Brent Council is proposing to change the character of Oakington Manor Primary School by increasing the number of Additionally Resourced Provision (ARP) places from 25 to 35 and to change the designation from Speech Language and Communications Needs (SLCN) to SLCN and Autistic Spectrum Disorders (ASD) with effect from September 2013. This will ensure that the ARP provision for SLCN is maintained at the forecast level of 25 and will increase the ARP provision for primary aged children with high functioning ASD capable of accessing mainstream classes by 10. It will also enable the flexibility in the use of these places between the two identified needs.

The Oakington Manor ARP consists of 2 classrooms which are adapted to help meet the needs of the pupils. The school also receives additional funding to contribute to the cost of two specialist teachers, input from 1.3 speech and language therapists and dedicated teaching assistant support.

The proposal is to refurbish these classrooms, adding improvements in acoustic treatment and convert a third identified classroom to increase the capacity. The

additional funding arrangements would also need to be adjusted to reflect the increase in capacity and change in designated need with effect from 1 September 2013.

The 25 pupils expected to still be in the ARP at the beginning of September 2013 will not be affected. The only change they will experience is that they will be taught in the newly refurbished classrooms.

Objections and comments

A statement explaining the procedure for making representations, including —
the date prescribed in accordance with paragraph 29 of Schedule 5 (LA proposals) of The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and
the address of the authority to which objections or comments should be sent.

Within six weeks from the date of publication of the proposal any person may object to or make comments on the proposal in writing by sending them to Judith Joseph, School Place Planning, Children and Families, London Borough of Brent, Chesterfield House, 9 Park Lane, Wembley HA9 7RW. Email: judith.joseph@brent.gov.uk.

The proposal was published on 27 June 2013.

Alteration description

A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

Currently there are a total of 45 ARP places for primary aged pupils with SLCN in Brent, 25 places at Oakington Manor Primary School and 20 places at Kensal Rise Primary School. Presently, it is expected that there will be no more than 25 pupils with SLCN needs in ARP provision by September 2013. The LA will therefore be funding too many places and not using resources efficiently.

According to pupil place projections for special educational needs, the requirement for SLCN ARP places will not rise above 25 before 2020. At present there are no plans to place any more pupils with statements for SLCN in either of the ARPs.

Why has this situation developed?

Over the last 5 years there has been a decline in demand for ARP places for pupils with SLCN. This has partly been due to improvements in technology and the knowledge and awareness of mainstream school staff enabling more children with SLCN to have their needs met in normal mainstream school classes. This has in turn allowed an increase in parents wanting their children to attend their local school with their peers.

What about ARP places for ASD?

There are no ARP places for primary aged children with high functioning ASD

who are capable of accessing mainstream classes in Brent at present.

However over the last 5 years the number of statemented pupils aged 4-11 identified with ASD **across the whole spectrum of needs, including those who are higher functioning and capable of accessing mainstream classes**, has increased by 20%. Numbers in the Y1 to Y4 age group particularly indicate a continuing increase in need for future years.

This has resulted in an increase in demand for special school places for primary aged pupils with ASD in recent years, which is in contrast to the lower and more stable demand for SLCN places described above. The following table illustrates this increase:

Demand for ASD special school places (4-11)

	2008	2009	2010	2011	2012
Maintained day	78	81	81	85	85
Independent/non-maintained	18	20	21	26	36

Source:Tribal

SEN

To ensure that parents and carers have a balanced choice of provision to match the varying severity of needs of children with ASD, Brent needs to develop ARP provision for primary aged pupils who have high functioning ASD in a similar way to meet this increasing demand.

School capacity

—(1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 (GB proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

The capacity of the main school will remain the same – 630 places for Reception to Year 6. However the capacity of the speech and language unit will increase crease from 25 places to 35 places.

details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

N/A

where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

N/A

where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

N/A

Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

According to the January 2013 pupil census there were provisionally 661 pupils in the school (Reception to Year 6) including the ARP pupils.

There were 19 pupils on the roll of the ARP at the time of the publication of the statutory notice.

Implementation

Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

The proposals are to be implemented by the Local Authority.

Additional Site

—(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

N/A

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

N/A

Changes in boarding arrangements

—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

N/A

the arrangements for safeguarding the welfare of children at the school;

N/A

the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

N/A

except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

N/A

Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

the number of pupils for whom boarding provision will be removed if the proposals are approved; and

N/A

a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

N/A

Transfer to new site

Where the proposals are to transfer a school to a new site the following information—

the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

N/A

the distance between the proposed and current site;

N/A

the reason for the choice of proposed site;

N/A

the accessibility of the proposed site or sites;

N/A

the proposed arrangements for transport of pupils to the school on its new site; and

N/A

a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

N/A

Objectives

The objectives of the proposals.

Brent Council's strategy for Special Educational Needs and Disabilities (SEND) is to support mainstream schools to include pupils with identified SEND within their provision. This includes some pupils with statements for SLCN and some with statements for Autism Spectrum Difficulties (ASD), who are high functioning and capable of accessing mainstream curriculum. Many of the pupils identified with these needs are currently successfully included in Brent's mainstream schools, some with additional support provided through a statement of special educational needs and many others supported by targeting school support.

Some pupils with SLCN and high functioning ASD however, need more intensive support in their mainstream school and a further part of the strategy has been to support the development of ARPs in mainstream schools. These ARPs usually consist of a base where pupils can receive small group intensive support to help them overcome their barriers to learning. With this type of provision the pupils are supported to spend as much of the week as possible in mainstream classes.

This proposal is part of a review of the range of existing provision for meeting pupils' SEND across Brent schools in line with current and projected demand. The aim of this review is to ensure that children achieve the best outcomes possible in good value, cost effective school provision. Currently Brent primary aged pupils have access to 45 ARP places for SLCN and no ARP place provision for ASD.

Brent Council is therefore consulting with staff, parents and the community on the proposal to increase the number of ARP places at Oakington Manor primary school from 25 to 35 and to change the designation from SLCN to SLCN and ASD with effect from September 2013.

Consultation

Evidence of the consultation before the proposals were published including—
a list of persons who were consulted;
minutes of all public consultation meetings;
the views of the persons consulted;
a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
copies of all consultation documents and a statement on how these documents were made available.

All applicable statutory requirements to consult in relation to this proposal were complied with. The consultation period commenced on 19 April 2013 and ended 3 June 2013. The statutory notice was issued on 27 June 2013.

- (a) The consultation document (Appendix 1) was sent to:
- Oakington Manor Primary School: parents, staff, governors and student council
 - All maintained schools and Academies in Brent
 - Brent Council
 - Westminster Diocesan Education Service
 - London Diocesan Board for Schools
 - London Borough of Ealing
 - London Borough of Barnet
 - London Borough of Camden
 - London Borough of Harrow
 - London Borough of Hammersmith and Fulham
 - London Borough of Westminster
 - Royal Borough of Kensington and Chelsea
 - Local Resident Associations
 - All Brent Councillors
 - Local Member of Parliament
 - All Brent Customer Service Shops
 - All Brent Libraries
 - Brent Children Centres
 - Secretary of State, School Organisation Unit
 - Any trade unions who represent staff of Oakington Manor Primary School
 - Representatives of main trade unions in Brent
 - Any local partnerships, including the main voluntary agencies for SEN and Disabilities that Brent has relations with
- (b) The minutes of the public consultation meetings are attached in Appendix 2.
- (c) The views of all persons consulted are attached in Appendix 3
- (d) The Consultation document was distributed by email or internal/external post to the stakeholder listed above. The schools also distributed the consultation documents by hand to parents, pupils, staff and other interested parties. 400 local residents in the immediate vicinity were provided a copy through special

local distribution, where possible.

(e) Copy of the consultation document can be found in Appendix 1.

Project costs

A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

The expansion and change of designation will require refurbishment and adaptation to 3 existing classrooms estimated to cost £62,000. This will be met by the Local Authority from designated capital budget.

A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

Age range

Where the proposals relate to a change in age range, the current age range for the school.

N/A

Early years provision

Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

The school is already operating Early Years provision which will continue to be available.

how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

N/A

evidence of parental demand for additional provision of early years provision;

N/A

assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

N/A

reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

N/A

Changes to sixth form provision

(a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and
- (iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

N/A

(b) A statement as to how the new places will fit within the 16-19 organisation in an area;

N/A

(c) Evidence —

- (i) of the local collaboration in drawing up the proposals; and
- (ii) that the proposals are likely to lead to higher standards and better progression at the school;

N/A

(d) The proposed number of sixth form places to be provided.

N/A

Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

N/A

Special educational needs

Where the proposals are to establish or change provision for special educational needs—
a description of the proposed types of learning difficulties in respect of which education will be provided and, where provision for special educational needs already exists, the current type of provision;

The change of designation will enable the school to admit children with learning needs associated with a diagnosis of Autistic Spectrum Disorders (ASD). These children will be admitted alongside children already provided for who experience learning difficulties as a result of Speech language and Communication Needs (SLCN).

any additional specialist features will be provided;

There will be no additional specialist features provided other than acoustic treatment of one or more of the 3 classrooms where the provision will be made.

the proposed numbers of pupils for which the provision is to be made;

The Additionally Resourced Provision will increase in capacity from 20 to 30 pupils.

details of how the provision will be funded;

The provision will be funded through the Brent ARP funding formula agreed by the Brent Schools Forum.

a statement as to whether the education will be provided for children with special educational needs who are not registered pupils at the school to which the proposals relate;

All pupils admitted to the ARP will be registered pupils at Oakington Manor Primary School.

a statement as to whether the expenses of the provision will be met from the school's delegated budget;

All expenses of the provision will be met out of the school's delegated budget.

the location of the provision if it is not to be established on the existing site of the school;

The provision will be developed within the existing school building on site.

where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

The new provision is increasing the range of provision for pupils with ASD within the Local Authority and is not replacing existing provision.

the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

N/A

Where the proposals are to discontinue provision for special educational needs—
details of alternative provision for pupils for whom the provision is currently made;

details of the number of pupils for whom provision is made that is recognised by the local
education authority as reserved for children with special educational needs during
each of the 4 school years preceding the current school year;

details of provision made outside the area of the local education authority for pupils
whose needs will not be able to be met in the area of the authority as a result of the
discontinuance of the provision; and

a statement as to how the proposer believes that the proposals are likely to lead to
improvement in the standard, quality and range of the educational provision for such
children.

Where the proposals will lead to alternative provision for children with special educational
needs, as a result of the establishment, alteration or discontinuance of existing provision, the
specific educational benefits that will flow from the proposals in terms of—

- improved access to education and associated services including the curriculum, wider
school activities, facilities and equipment with reference to the local education
authority's Accessibility Strategy;
- improved access to specialist staff, both educational and other professionals, including
any external support and outreach services;
- improved access to suitable accommodation; and
- improved supply of suitable places.

The proposals will enable the resources for this type of SEN to be centralised on to
one site at a more central location within the Local Authority, as a direct result of
discontinuing provision at Kensal Rise. The provision at Oakington Manor Primary
School is central and fully accessible and within the building enabling pupils free
access to mainstream classes and teaching. Specialist teaching staff will be
centralised on to the one site transferring from the discontinued provision, which will
enable greater mutual support and development of expertise. The supply of places will
match the projected demand for the future and reduce wastage of resources as a
result of maintaining significant over capacity.

Sex of pupils

Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

N/A

evidence of local demand for single-sex education; and

N/A

details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

N/A

Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

N/A

evidence of local demand for single-sex education.

N/A

Extended services

If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

Early Years and Extended School Groups operating in the school will remain unaffected.

Need or demand for additional places

If the proposals involve adding places—

a statement and supporting evidence of the need or demand for the particular places in the area;

The demand for an increase in places for pupils with learning needs associated with ASD is underpinned with evidence of an increase in diagnosis of ASD by NHS paediatricians. The Local Authority has also modelled a forecast for future need based on historical trend data.

where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

Oakington Manor Primary School has a Foundation status and is offering non-denominational provision.

where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

N/A

If the proposals involve removing places—

a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

a statement on the local capacity to accommodate displaced pupils.

Brent Council currently maintains a total of 45 ARP places for primary aged children with SLCN, 25 places at Oakington Manor Primary School and 20 places at Kensal Rise Primary School. There will be 19 pupils on the roll of Oakington Manor ARP in September 2013 which with the 6 pupils at Kensal Rise provides a total of 25 pupils in provision of 45 places in total.

Expansion of successful and popular schools

25A. (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

(a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;

(b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).





Brent

Public Consultation

**Brent Council proposed changes to the Special
Educational Needs provision at
Oakington Manor Primary School**

For this document please see Appendix 4 attached to this file.

Oakington Manor Primary School public consultation meeting

to expand ARP places from 25 to 35 by September 2013

Wednesday 24 April 2013

Present: Sylvie Libson, Headteacher
Carmen Coffey, Local Authority Representative
Judith Joseph, Local Authority Representative
Approximately 24 parents (7), staff and members of the community

Background information

- Sylvie introduced the panel and gave background information about Oakington Manor Primary School and the speech and language unit.
- Carmen gave an explanation of the type of need the children who will attend the unit will have. Nothing will change for the current children in the unit except they will gain a sensory room. Parents from Kensal Rise unit have a choice of either keeping their children at Kensal Rise Primary School with a specialised programme or accepting a place at Oakington Manor drive ARP unit. The main school will continue to have 3 classes in each year group.
- Judith spoke about the consultation process.

	Issues \ comments	Response given
1.	My child has been in this unit a year now. What will be the changes with regard to staffing?	There will be an additional teacher plus one teaching assistant. Depending on the need of the children the teacher may be a speech and language specialist. The staff will come under the Oakington Manor domain.
2.	I have received a letter with regard to planning permission at this school.	The planning permission letter has nothing to do with this meeting.
3.	Would some SEN children go to the LCC (Language and Communication Centre)?	If the child has language impairment they might, otherwise no. The Special Educational Needs Assessment Service (SENAS) will have to confirm that.
4.	Will the new teacher be an internal teacher? Familiarity is very important for the children.	The new teacher will not necessarily be an internal candidate but it will be somebody who wants to work with children with SEN. The job will be advertised so that everybody has a fair chance of applying for it.
5.	So nothing will change for the existing children?	Children already here will stay here, unless their statements change. Plus there will be a sensory room.
6.	How will you allocate the places?	Through the Special Educational Needs Assessment Service (SENAS). SENAS staff will visit each child and their family.

7.	Will children at Oakington get first priority?	No.
8.	When parents first applied they were denied a place but they now fit the criteria.	There is a difficulty when statements are prepared. Parents can choose which school they wish their child to attend but the statement may say otherwise according to the child's needs.
9.	Will the school library be the same as it is now – huge?	You can have a look around if you wish. The LA would like us to expand the main school but we have said no.
10.	So the unit is for statemented children with speech problems. Other children with speech and language problems but not autism will not benefit.	Statements are reserved for the most needy children. Most parents want mainstream settings. Most children should be integrated into mainstream.
11.	A lot of SEN children do not cope in mainstream settings.	We have 3 children in that situation who are not coping but their parents insist on mainstream.
12.	There must be other schools in the borough that could have an additionally resourced provision (ARP).	Phoenix Arch Special School (formerly Vernon House Special) has recently been re-designated and is for severe autism. The Council is working hard to provide new places.
13.	Which year groups will this unit cover?	Reception to year 6 depending on the child's age. Historically we have only had KS1 classes. Next year we may have KS2.
14.	There are a lot of children in the borough with special needs. Will the unit be big enough?	Yes, this is part of a bigger plan with Woodfield, Phoenix Arch and Oakington Manor. We are trying to work quickly for September 2013.
15.	Will current children be reviewed for integration into the mainstream?	No, not on top of the normal annual review (which involves the parents).
16.	What about the other school?	Kensal Rise ARP will close. The 6 affected children will be offered a tailored package at Kensal Rise School or they can accept a place at Oakington Manor ARP.
17.	What about helping Kensal Rise improve?	It is not appropriate to discuss another school at this meeting.
18.	The current SEN children will have enhanced provision. How many SEN pupils go on and do well once they leave the unit?	We do not track them when they leave, however we do receive feed back from headteachers of their next school. We know of one child who is going to university. The earlier we can get a child into the unit the earlier they can integrate into mainstream. Success is relative. If you go into any mainstream class in Oakington Manor you would not know which children are statemented.
19.	My child was statemented at 3 he is now 6. Can he come in to the LCC?	Only if he fits the criteria. He needs to be high functioning to be able to enter the unit.

20.	Are you (Headteacher) for this unit or are you being forced to accept it.	No not being forced at all.
21.	What kind of refurbishment will take place?	We plan to lower the ceiling to cut down on echo and convert another room by adding acoustic panelling and generally refurbish it.
22.	So there are 5 stages to the statutory consultation process. Is there enough time?	We aim to be ready for 1 September 2013.
23.	How long will this consultation take?	About 3 months.
24.	Why did you not start the consultation earlier?	The LA has been talking with the school and Governing Body for some time before the official consultation started.
25.	What will the sensory room look like?	Staff visited the Village School's sensory room today. It is a calming room for time out. It has dimmed lights, cushions, and different smells. It will also be available to the whole school for group work. At the moment LCC pupils get to see a speech therapist. Whilst the other 700 children do not.
26.	How will you prepare the children for changes?	They are already aware of changes. The whole school has a transition week planned also. The new children will have visits to the school and unit.

Oakington Manor Primary School consultation responses received

Agree = 3

Disagree = 0

Not sure = 0

Total = 3

<u>Agree</u>	Response number reference	Comment	Parent/ member of staff / other
Agree 1	O1	<p>I for one, welcome the proposed changes to the special educational needs provision at Oakington Manor Primary School. I'm very proud to be living near a school that provides 630 school places for children between the ages of 4 to 11. I'm also pleased to note it also provides 25 places for children with speech, language and communication needs and a nursery with 72 part-time places.</p> <p>I also welcome Brent Council's wish to including special educational needs and disabilities in mainstream schools. As a disabled person, I'm for all people, regardless of background, to be included in primary and high schools and as a former pupil of Oakington Manor. It fills me with great pride that this primary school has been selected to include pupils with Autism Spectrum Difficulties (ASD), who are high functioning and capable of accessing the mainstream curriculum.</p> <p>However, what I feel is unacceptable is the way such people are going to be educated and mingle with society as a whole, as the local library of Tokyngton has been closed for months and there's no plans to re-open it or have a another local building. I can certainly say, from my own experience, where I have been abused in the street in Harlesden, for having a disability – I have a walking stick as I have Multiple Sclerosis (MS) – it's been unprovoked</p> <p>Again I fully support the proposal to increase the number of Additionally Resourced Provision places at Oakington Manor Primary school from 25 to 35 and change the designation from SLCN to SLCN and ASD with effect from September this year.</p> <p>Again, my concern is, why is the additional support isn't there in the form of a local library. Education is important to change people's thoughts, views and beliefs. But the views expressed by Cllr John Cherry, regarding the issues he stated in a national Sunday newspaper, is typical of the reason why we need to have a local library near to Oakington Manor primary school.</p> <p>The proposed library, near Wembley Arena, is way too far for both pupils and residents near Oakington Manor, to travel to. This part of Tokyngton is mainly a residential area. To get to the nearest bus, particularly for those in this area of Tokyngton, means running the risk of being mugged in the quiet sections of the nearby park – this nearly happened to me twice one last year, the other one was two days ago – my witts saved me, as I spotted the potential mugger hiding in the buses nearest to the river Brent and went the other way.</p> <p>I'm aware of the developments concerning Durrand Academy; including</p>	Local Resident

		<p>what Mr Cherry has since said. But I will never forget what he stated to a national newspaper, printed only four days ago (The Mail on Sunday, printed on Sunday 21 April 2013) which made me feel sick, when he stated: "97 per cent of the pupils will be black or Asian. It depends on what type of Asian. If they're Chinese, they'll rise to the top. If they're Indian they'll rise to the top. If they're Pakistan, they won't." I attach a copy for your reading.</p> <p>He also said it will be a sexual volcano. The bottom line is that libraries are important. I can't help but feel, looking at how popular Tokyngton library was, which now includes having a council-run initiative of having library books in Bridge Park, and considering this week is National Library Week, you are giving us hope in Brent with one hand but taking away opportunity for real development with the other.</p>	
Agree 2	O2	<p>In response to the Public Consultation paper that we received last week, we strongly agree with the proposed provision and are delighted that Brent is moving in the right direction for improving the quality of life and education for children with autism and their families.</p> <p>Our daughter has language and communication difficulties, she is diagnosed with autism. She has made good progress since she started school at the SLCN at Oakington Manor, and we can see in practice that the special environment, offering small group teaching and access to mainstream is the best way to teach children with autism. We look forward to the new provision.</p>	Parents
Agree 3	O3	I have consulted colleagues about this and we have no comments/objections.	London Borough of Camden
<u>Disagree</u>	Response number reference	Comment	Parent/ member of staff / other
		None.	
<u>No comment</u> <u>1</u>	Response number reference	Comment	Parent/ member of staff / other
		None.	



Statutory Notice

Brent Council proposed changes to Oakington Manor Primary School Additionally Resourced Places

Notice is given in accordance with Sections 19(1) and 21(2) of the Education and Inspections Act 2006 (as amended by the Education Act 2011) that the London Borough of Brent (the Local Authority) intends to make a prescribed alteration to Oakington Manor Primary School, Oakington Manor Drive, Wembley, HA9 6NF (DfE number 3045200) from 01 September 2013.

The London Borough of Brent is proposing to change the character of Oakington Manor Primary School by increasing the number of Additionally Resourced Places (ARP) from 25 to 35 places and to change the designation from Speech Language and Communication Needs (SLCN) to SLCN and Autism Spectrum Difficulties (ASD) from September 2013.

Increasing the provision at Oakington Manor School and changing the designation will ensure that the ARP provision for SLCN is maintained at the forecast level of 25 and will increase the ARP provision for primary aged children with high functioning ASD capable of accessing mainstream classes by aged 10. The proposed change in the designation of Oakington Manor ARP will provide parents of primary aged pupils with ASD who are capable of accessing mainstream classes with increased options for the education of their children.

This proposal is part of a review of the range of existing provision for meeting pupils' SEN across Brent schools in line with current and projected demand.

All applicable statutory requirements to consult in relation to this proposal have been complied with.

This Notice is an extract from the complete proposal. Copies of the complete proposal can be obtained from: Judith Joseph, School Place Planning, 5th Floor, Brent Civic Centre, Engineers Way, Wembley, HA9 0FJ. Email: judith.joseph@brent.gov.uk.

A limited translation and interpretation service is available for this document and upon request. Please contact Judith Joseph on 0208 937 1061.

Within six weeks from the date of publication of this proposal, any person may object to or make comments on the proposal by sending them to Judith Joseph, School Place Planning, 5th Floor, Brent Civic Centre, Engineers Way, Wembley, HA9 0FJ, Email: judith.joseph@brent.gov.uk. The deadline for representation is Thursday 8 August 2013.

Signed: Assistant Director, Early Help & Education, London Borough of Brent

Publication Date: Thursday 27 June 2013

Explanatory Notes

- Currently there are a total of 45 ARP places for primary aged pupils with SLCN in Brent, 25 places at Oakington Manor Primary School and 20 places at Kensal Rise Primary School. Presently, it is expected that there will be no more than 25 pupils with SLCN needs in ARP provision by September 2013.
- According to pupil place projections for special educational needs, the requirement for SLCN ARP places will not rise above 25 before 2020.
- A consultation has commenced to close provision at Kensal Rise School.



Public Consultation

Brent Council proposed changes to Woodfield Special School

<p>1. Introduction</p>	<p>Woodfield School, Glenwood Avenue, London, NW9 7LY, is a maintained special school located in the north of the borough. It is designated to provide school places for secondary aged students between the ages of 11 to 19 with moderate learning difficulties (MLD).</p> <p>The school has provision for 108 places (aged 11 -16) and also has a Sixth Form currently with 28 places (aged 16 – 19) making 136 places in total.</p>
<p>2. The proposal</p>	<p>The Local Authority is proposing to:</p> <ul style="list-style-type: none"> • expand the school by 40 places for students aged 11 – 16 and • change the designation of the school to provide for the needs of students with moderate learning difficulties (MLD), severe learning difficulties (SLD) and autistic spectrum disorders (ASD). <p>Brent Council is therefore consulting with staff, parents and the community on the proposal to increase the capacity of the school by 40 places from 136 to 176 and change the character from a designation of MLD to MLD, SLD and ASD from September 2014.</p> <p>The proposal supports the aims of Brent’s overarching plan for Children and Families (Children and Young People’s Plan). It’s aimed at priority 1, ensuring that children and young people are healthy and safe and priority 2, ensuring sufficient school places to meet continuing increasing demand. The proposal also supports the LA’s strategy for increasing the range of provision for students with disabilities and SEN and the proportion of school buildings accessible to students with disabilities</p> <p>The change to a broader designation will increase the flexibility of the school to admit pupils with a broader range of associated needs. It is proposed that the change in designation will also apply to the sixth form but the capacity will remain unchanged.</p>

3. Who will be affected by the proposal?

The change to the broader designation will allow the current students to continue with their education at Woodfield School whilst enabling students with more severe learning difficulties to be admitted.

The change will provide greater choice of special school placement for families and students in the future and will significantly provide an option that is within Brent and much closer to their home address.

Arrangements for the pupils currently on the roll of Woodfield School

The proposed change to expand and broaden the designation of Woodfield School will not affect the education of students currently attending. It is envisaged that the extension to the accommodation can be achieved with minimal disruption to their education. This proposed development compliments the new 20 place Additionally Resourced Provision (ARP) at Alperton Community School. This enables Year 10 students with MLD at Woodfield the opportunity to access mainstream provision which frees up places at Woodfield for those students with more severe learning difficulties.

When is the change proposed to take place?

It is proposed to change the designation of Woodfield special school from MLD to MLD, SLD and ASD and to provide the additional 40 places with effect from September 2014.

How will the staff be supported?

A significant number of the students already attending Woodfield School have statements of SEN for SLD and ASD. Many staff therefore have some experience of these needs. In addition the full implications for staff development will be properly planned for and staff will be provided with the opportunity of accessing a full training programme in SLD and ASD specialism as appropriate. They will be supported by the LA's services to schools, and will be provided with opportunities for visiting existing SLD and ASD provision and forging partnerships to support the development.

What changes will need to be made to the school building?

A new building providing specialist classroom accommodation for 40 students with statements of SEN for SLD and ASD will need to be added to the existing school.

There has been an initial feasibility study on the building of this classroom accommodation. The decision on how to proceed with this feasibility will be made with the full involvement of the senior leadership team and Governing Body of the school.

The proposed expansion will represent a significant investment in the school to ensure that the premises are adapted according to the outcome of the feasibility to fully meet the needs of the new intake of pupils. **The feasibility plans are available to be viewed on request by contacting the school at admin@woodfield.brent.sch.uk or by telephoning on 020 8205 1977.**

4. Additional information

Basis for the proposed change in Designation.

The numbers of stated pupils in the 11-19 age range with SLD and ASD identified as primary needs has increased over the last 5 years. The forecast from the Local Authority's projection data is that there will continue to be a need for special school support for secondary aged students with very complex SLD and ASD needs. The following table is taken from the LA's population report on future need for special school places. It shows a projected need for 91 additional special school places for secondary aged students (32 for ASD and 59 for SLD) by 2020.

Table 1: MEDIUM PROJECTIONS 2020

3.Age 4.Group/Phase of Education	5.Type of Provision	6.Total Additional Requirement 12.2020	7.Type of SEN			
			8.ASD/SL CN 13.2020	9.BES D 14.2020	10.SLD/PD/P MLD 15.2020	11.Complex VI and/or HI. 16.2020
17.PRIMARY	18.Special School Places	19.68	20.29	21.5	22.34	23.0
	24.ARP Places	25.18	26.9	27.0	28.0	29.9
30.	31.TOTAL PRIMARY	32.86	33.38	34.5	35.34	36.9
37.SECONDARY	38.Special School Places	39.98	40.32	41.7	42.59	43.0
	44.ARP Places	45.8	46.4	47.0	48.0	49.4
50.	51.TOTAL SECONDARY	52.106	53.36	54.7	55.59	56.4
57.GRAND TOTAL		58.192	59.74	60.12	61.93	62.13

Source: LA data.

The capacity in Brent special schools for secondary aged students ASD and SLD is limited and there has been a need to increase placements at independent and non-maintained schools outside the Borough boundary often requiring pupils to travel long distances.

There has also been an increase in incidence of students with a more complex range of issues and combination of layered needs which require informed, specific support.

5. The growing demand for secondary aged ASD/SLD places

The proposed change in designation will provide parents with increased options for special school places. Currently there is little additional capacity in Brent special schools for pupils with these types of SEN. The table below illustrates the increasing need to place pupils with SEN in independent/non maintained special schools outside the Borough boundary over the last 5 years. Many of these places involve pupils having to travel long distances. The proposed changes to Woodfield special school will develop the school's future in line with the staff's growing experiences, the future incidence of SEN and increasing demand for special school places, providing school places within the Borough closer to pupils' homes.

Table 2: Demand for Special School Places

	2007	2008	2009	2010	2011	2012
Maintained day	473	466	494	515	526	509
Independent/non-maintained	93	105	125	139	156	183

Source: SEN 2

6. The need for more special school places in the future

Brent Council is addressing the increased demand for special school places through a number of initiatives guided by careful analysis of SEN incidence data and the development of projections that take account of the overall projected increase in the Borough's population. This proposal should be viewed in the context of other recent developments that have provided additional special school places aimed at providing good quality provision close to home address.

7. We would like to hear from you

Brent Council is currently consulting all interested parties including parents and staff at the school, all schools in Brent, staff within Brent Council and neighbouring boroughs with an aim to receive feedback on the proposal.

Brent Council would welcome your views on the proposal to change the character of Woodfield School. If you have any comments that you would like to make in relation to this proposal you can either use the attached tear-off response form or write to:

**Judith Joseph, School Place Planning,
3rd Floor, Chesterfield House,
9 Park Lane,
Wembley,
HA9 7RH**

Or

Send an email to: **judith.joseph@brent.gov.uk**

Copies of this consultation document are also available at the school reception and from Brent Council at Chesterfield House, 9 Park Lane, Wembley, HA9 7RH.

Alternatively, this document can be downloaded from:

<http://www.brent.gov.uk/currentconsultations>

A limited translation service can be provided for this document on request to judith.joseph@brent.gov.uk

All written comments must be received by: **Monday 22 April 2013**

<p>8.</p>	<p>You can also attend public meetings for parents, carers and the community which have been arranged to discuss the proposed change of character of Woodfield School.</p> <p>Date: Monday 18 March 2013</p> <p>Time: 4pm - staff meeting</p> <p>6pm - public meeting</p> <p>Venue: 6th Form Common Room Woodfield School Glenwood Avenue London NW9 7LY</p>
<p>9.</p>	<p>The procedures for reorganisation</p> <p>Brent Council in partnership with Woodfield School intends to meet with staff, parents and the local community, to receive their views.</p> <p>If, after the consultation, the Council decides to proceed with the changes then a statutory proposal will be published in the local papers and will also be placed at public places e.g. the Town Hall and on the main entrances to Woodfield School. Thereafter, a 6 week representation period will commence during which anybody can write to make formal representations on the proposals. Representations can be in the form of support, suggestions or objections to the proposal. All representations will be presented to Brent Council's Executive Committee which will make a decision on the proposal.</p>

10. Consultees

This document is being sent to:

Woodfield Special School: parents, staff, governors and student council
All maintained schools and Academies in Brent
Governing Body of Woodfield School
Young People's Learning Agency
Brent Council
Westminster Diocesan Education Service
London Diocesan Board for Schools
London Borough of Ealing
London Borough of Barnet
London Borough of Camden
London Borough of Harrow
London Borough of Hammersmith and Fulham
London Borough of Westminster
Royal Borough of Kensington and Chelsea
Local Resident Associations
All Councillors
Local Member of Parliament
All Brent Customer Service Shops
All Brent Libraries
Brent Children Centres
Sport England
Secretary of State, School Organisation Unit
Any trade unions who represent staff of Woodfield Special School
Representatives of main trade unions in Brent
Brent PCT – Maternity and Child Health Steering Group members
Any local partnerships, including the main voluntary agencies for SEN and Disabilities that Brent has relations with e.g.
Partnership / groups who use the school premises on a contractual basis
Partnerships / groups who use the school under extended services arrangements

Woodfield School Consultation Response Slip

Please tear off and return by: Monday 22 April 2013

I agree / disagree with the Council to change the character of Woodfield School. *Delete as appropriate*

Comments:

(Please use the back of this form if you require more space)

Signed

Parent / member of staff / other*please specify*

Please send to:

**Judith Joseph, School Place Planning Officer
Chesterfield House
9 Park Lane
Wembley
HA9 7RH**

Or email: judith.joseph@brent.gov.uk

Comments continued:

About you

By answering the following questions, you will help us ensure that we deliver a fair service to all our community. You do not have to give us this information, but we hope you will. All information will be treated in the strictest of confidence and will only be used to monitor and improve Brent Council services.

Gender (please tick one):

Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
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My age group (please tick one):

16-24	<input type="checkbox"/>	25-34	<input type="checkbox"/>
35-44	<input type="checkbox"/>	45-54	<input type="checkbox"/>
55-64	<input type="checkbox"/>	65-74	<input type="checkbox"/>
75+	<input type="checkbox"/>		<input type="checkbox"/>

Which one of these groups do you feel you belong to (please tick one)?

Asian Indian	<input type="checkbox"/>	Asian Pakistani	<input type="checkbox"/>
Asian Bangladeshi	<input type="checkbox"/>	Asian Other	<input type="checkbox"/>
Black Caribbean	<input type="checkbox"/>	Black African	<input type="checkbox"/>
Black Other	<input type="checkbox"/>	Chinese	<input type="checkbox"/>
Mixed White and Black Caribbean	<input type="checkbox"/>	Mixed White and Black African	<input type="checkbox"/>
Mixed White and Asian	<input type="checkbox"/>	Mixed Other	<input type="checkbox"/>
White British	<input type="checkbox"/>	White Irish	<input type="checkbox"/>
White Other	<input type="checkbox"/>	Other Ethnic Group	<input type="checkbox"/>

PROPOSALS FOR PRESCRIBED ALTERATIONS OTHER THAN FOUNDATION PROPOSALS: Information to be included in a complete proposal

Extract of Part 1 of Schedule 3 and Part 1 of Schedule 5 to The School Organisation (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 (as amended):

In respect of an LEA Proposal: London Borough of Brent, Pupil and Parents Service, 3rd Floor Chesterfield House, 9 Park Lane, Wembley, HA9 7RW.

Woodfield Special School DFE School No. 3047000

Statutory Notice published on 16 May 2013

63. The name, address and category of the school.

Woodfield Special School (Community)
Glenwood Avenue
London
NW9 7LY

Implementation and any proposed stages for implementation

The date on which the proposals are planned to be implemented, and if they are to be implemented in stages, a description of what is planned for each stage, and the number of stages intended and the dates of each stage.

The London Borough of Brent is proposing to change the character of Woodfield Special School by expanding the school by 40 places for students aged 11 – 19 and change the designation of the school to provide for the needs of students with moderate learning difficulties (MLD), severe learning difficulties (SLD) and autistic spectrum disorders (ASD) from September 2014.

Objections and comments

A statement explaining the procedure for making representations, including —
the date prescribed in accordance with paragraph 29 of Schedule 5 (LA proposals) of The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), by which objections or comments should be sent to the local education authority; and
the address of the authority to which objections or comments should be sent.

Within six weeks from the date of publication of the proposal any person may object to or make comments on the proposal in writing by sending them to Judith Joseph, School Place Planning, Children and Families, London Borough of Brent, Chesterfield House, 9 Park Lane, Wembley HA9 7RW. Email: judith.joseph@brent.gov.uk.

The proposal was published on 16 May 2013.

Alteration description

A description of the proposed alteration and in the case of special school proposals, a description of the current special needs provision.

Woodfield Special School currently has 108 places for children aged 11 – 16 and a Sixth Form currently with 28 places (136 places in total). The proposal is to increase the places for children aged 11 – 19 to 176 places in total from September 2014. This will provide the school with increased flexibility to allocate pupils to places across the full 11 – 19 age range.

Woodfield Special School currently has a designation for MLD. The proposal is to change this designation to MLD, SLD and ASD from September 2014. The change to the broader designation will allow the current students to continue with their education at Woodfield Special School whilst enabling students with more severe learning difficulties to be admitted. A new building providing specialist classroom accommodation for 40 students with statements of SEN for SLD and ASD will need to be added to the existing school.

This proposal is part of a review of the range of existing provision for meeting pupils' SEN across Brent schools in line with current and projected demand.

School capacity

—(1) Where the alteration is an alteration falling within any of paragraphs 1 to 4, 8, 9 and 12-14 of Schedule 2 (GB proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), the proposals must also include —

details of the current capacity of the school and, where the proposals will alter the capacity of the school, the proposed capacity of the school after the alteration;

- Woodfield Special School currently has 108 places for children aged 11 – 16 and a Sixth Form currently with 28 places (136 places in total). The proposal is to increase the places for children aged 11 – 19 to 176 places in total from September 2014. This will provide the school with increased flexibility to allocate pupils to places across the full 11 – 19 age range.

details of the current number of pupils admitted to the school in each relevant age group, and where this number is to change, the proposed number of pupils to be admitted in each relevant age group in the first school year in which the proposals will have been implemented;

N/A

where it is intended that proposals should be implemented in stages, the number of pupils to be admitted to the school in the first school year in which each stage will have been implemented;

N/A

where the number of pupils in any relevant age group is lower than the indicated admission number for that relevant age group a statement to this effect and details of the indicated admission number in question.

N/A

Where the alteration is an alteration falling within any of paragraphs 1, 2, 9, 12 and 13 of Schedule 2 (GB proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended), a statement of the number of pupils at the school at the time of the publication of the proposals.

Implementation

Where the proposals relate to a foundation or voluntary controlled school a statement as to whether the proposals are to be implemented by the local education authority or by the governing body, and, if the proposals are to be implemented by both, a statement as to the extent to which they are to be implemented by each body.

N/A

Additional Site

—(1) A statement as to whether any new or additional site will be required if proposals are implemented and if so the location of the site if the school is to occupy a split site.

N/A

(2) Where proposals relate to a foundation or voluntary school a statement as to who will provide any additional site required, together with details of the tenure (freehold or leasehold) on which the site of the school will be held, and if the site is to be held on a lease, details of the proposed lease.

N/A

Changes in boarding arrangements

—(1) Where the proposals are for the introduction or removal of boarding provision, or the alteration of existing boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

the number of pupils for whom it is intended that boarding provision will be made if the proposals are approved;

N/A

the arrangements for safeguarding the welfare of children at the school;

N/A

the current number of pupils for whom boarding provision can be made and a description of the boarding provision; and

N/A

except where the proposals are to introduce boarding provision, a description of the existing boarding provision.

N/A

Where the proposals are for the removal of boarding provisions or an alteration to reduce boarding provision such as is mentioned in paragraph 8 or 21 of Schedule 2 (GB proposals)/7 or 14 of Schedule 4 (LA proposals) to The School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended) —

the number of pupils for whom boarding provision will be removed if the proposals are approved; and

N/A

a statement as to the use to which the former boarding accommodation will be put if the proposals are approved.

N/A

Transfer to new site

Where the proposals are to transfer a school to a new site the following information—

the location of the proposed site (including details of whether the school is to occupy a single or split site), and including where appropriate the postal address;

N/A

the distance between the proposed and current site;

N/A

the reason for the choice of proposed site;

N/A

the accessibility of the proposed site or sites;

N/A

the proposed arrangements for transport of pupils to the school on its new site; and

N/A

a statement about other sustainable transport alternatives where pupils are not using transport provided, and how car use in the school area will be discouraged.

N/A

Objectives

The objectives of the proposals.

The proposal is to increase the capacity of the school by 40 places from 136 to 176 and change the character from a designation of MLD to MLD, SLD and ASD from September 2014.

The proposal supports the aims of Brent’s overarching plan for Children and Families (Children and Young People’s Plan). It’s aimed at priority 1, ensuring that children and young people are healthy and safe and priority 2, ensuring sufficient school places to meet continuing increasing demand. The proposal also supports the LA’s strategy for increasing the range of provision for students with disabilities and SEN and the proportion of school buildings accessible to students with disabilities

The change to a broader designation will increase the flexibility of the school to admit pupils with a broader range of associated needs. It is proposed that the change in designation will also apply to the sixth form but the capacity will remain unchanged.

Consultation

Evidence of the consultation before the proposals were published including—
a list of persons who were consulted;
minutes of all public consultation meetings;
the views of the persons consulted;
a statement to the effect that all applicable statutory requirements in relation to the proposals to consult were complied with; and
copies of all consultation documents and a statement on how these documents were made available.

All applicable statutory requirements to consult in relation to this proposal were complied with. The consultation period commenced on 11 March 2013 and ended 22 April 2013. The statutory notice was issued on 16 May 2013.

(a) The consultation document (Appendix 1) was sent to:

This document is being sent to:

Woodfield Special School: parents, staff, governors and student council
All maintained schools and Academies in Brent
Governing Body of Woodfield School
Young People's Learning Agency
Brent Council
Westminster Diocesan Education Service
London Diocesan Board for Schools
London Borough of Ealing
London Borough of Barnet
London Borough of Camden
London Borough of Harrow
London Borough of Hammersmith and Fulham
London Borough of Westminster
Royal Borough of Kensington and Chelsea
Local Resident Associations
All Councillors
Local Member of Parliament
All Brent Customer Service Shops
All Brent Libraries
Brent Children Centres
Sport England
Secretary of State, School Organisation Unit
Any trade unions who represent staff of Woodfield Special School
Representatives of main trade unions in Brent
Brent PCT – Maternity and Child Health Steering Group members
Any local partnerships, including the main voluntary agencies for SEN and Disabilities that Brent has relations with *e.g.*
Partnership / groups who use the school premises on a contractual basis
Partnerships / groups who use the school under extended services arrangements

(b) The minutes of the public consultation meetings are attached in Appendix 2.

- (c) The views of all persons consulted are attached in Appendix 3
- (d) The Consultation document was distributed by email or internal/external post to the stakeholder listed above. The schools also distributed the consultation documents by hand to parents, pupils, staff and other interested parties. 400 local residents in the immediate vicinity were provided a copy through special local distribution, where possible.
- (e) Copy of the consultation document can be found in Appendix 1.

Project costs

A statement of the estimated total capital cost of the proposals and the breakdown of the costs that are to be met by the governing body, the local education authority, and any other party.

The expansion and change of designation will require expansion of the school by 6 classrooms estimated to cost £1m - £1.5m. This will be met by the Local Authority from designated capital budget.

A copy of confirmation from the Secretary of State, local education authority and the Learning and Skills Council for England (as the case may be) that funds will be made available (including costs to cover any necessary site purchase).

Age range

Where the proposals relate to a change in age range, the current age range for the school.

N/A

Early years provision

Where the proposals are to alter the lower age limit of a mainstream school so that it provides for pupils aged between 2 and 5—

details of the early years provision, including the number of full-time and part-time pupils, the number and length of sessions in each week, and the services for disabled children that will be offered;

how the school will integrate the early years provision with childcare services and how the proposals are consistent with the integration of early years provision for childcare;

N/A

evidence of parental demand for additional provision of early years provision;

N/A

assessment of capacity, quality and sustainability of provision in schools and in establishments other than schools who deliver the Early Years Foundation Stage within 3 miles of the school; and

N/A

reasons why such schools and establishments who have spare capacity cannot make provision for any forecast increase in the number of such provision.

N/A

Changes to sixth form provision

(a) Where the proposals are to alter the upper age limit of the school so that the school provides sixth form education or additional sixth form education, a statement of how the proposals will—

- (i) improve the educational or training achievements;
- (ii) increase participation in education or training; and
- (iii) expand the range of educational or training opportunities for 16-19 year olds in the area;

N/A

(b) A statement as to how the new places will fit within the 16-19 organisation in an area;

(c) Evidence —

- (i) of the local collaboration in drawing up the proposals; and
- (ii) that the proposals are likely to lead to higher standards and better progression at the school;

N/A

(d) The proposed number of sixth form places to be provided.

N/A

Where the proposals are to alter the upper age limit of the school so that the school ceases to provide sixth form education, a statement of the effect on the supply of 16-19 places in the area.

N/A

Special educational needs

Where the proposals are to establish or change provision for special educational needs—
a description of the proposed types of learning difficulties in respect of which education
will be provided and, where provision for special educational needs already exists,
the current type of provision;

Brent Council is proposing to increase the capacity of the school by 40 places
from 136 to 176 and change the character from a designation of MLD to MLD,
SLD and ASD from September 2014.

The proposal supports the aims of Brent's overarching plan for Children and
Families (Children and Young People's Plan). It's aimed at priority 1, ensuring
that children and young people are healthy and safe and priority 2, ensuring
sufficient school places to meet continuing increasing demand. The proposal
also supports the LA's strategy for increasing the range of provision for
students with disabilities and SEN and the proportion of school buildings
accessible to students with disabilities

The change to a broader designation will increase the flexibility of the school to
admit pupils with a broader range of associated needs.

any additional specialist features will be provided;

A new building providing specialist classroom accommodation for 40 students with
statements of SEN for SLD and ASD will need to be added to the existing school

the proposed numbers of pupils for which the provision is to be made;

176

details of how the provision will be funded;

The provision will be funded through the Brent ARP funding formula agreed by the
Brent Schools Forum.

a statement as to whether the education will be provided for children with special
educational needs who are not registered pupils at the school to which the proposals
relate;

All pupils admitted to the ARP will be registered pupils at Woodfield Special School.

a statement as to whether the expenses of the provision will be met from the school's
delegated budget;

All expenses of the provision will be met out of the school's delegated budget.

the location of the provision if it is not to be established on the existing site of the school;

The new provision will be accommodated on the existing school site.

where the provision will replace existing educational provision for children with special educational needs, a statement as to how the local education authority believes that the new provision is likely to lead to improvement in the standard, quality and range of the educational provision for such children; and

The new provision is increasing the range of provision for pupils with ASD within the Local Authority and is not replacing existing provision.

the number of places reserved for children with special educational needs, and where this number is to change, the proposed number of such places.

The new provision is increasing the number of places reserved for children with special educational needs from 132 to 172 increasing provision by 40 places.

Where the proposals are to discontinue provision for special educational needs—
details of alternative provision for pupils for whom the provision is currently made;

N/A

details of the number of pupils for whom provision is made that is recognised by the local education authority as reserved for children with special educational needs during each of the 4 school years preceding the current school year;

N/A

details of provision made outside the area of the local education authority for pupils whose needs will not be able to be met in the area of the authority as a result of the discontinuance of the provision; and

N/A

a statement as to how the proposer believes that the proposals are likely to lead to improvement in the standard, quality and range of the educational provision for such children.

N/A

Where the proposals will lead to alternative provision for children with special educational needs, as a result of the establishment, alteration or discontinuance of existing provision, the specific educational benefits that will flow from the proposals in terms of—

- improved access to education and associated services including the curriculum, wider school activities, facilities and equipment with reference to the local education authority's Accessibility Strategy;
- improved access to specialist staff, both educational and other professionals, including any external support and outreach services;
- improved access to suitable accommodation; and
- improved supply of suitable places.

The expansion of Woodfield Special School will provide improved access to special educational provision for pupils with moderate and severe learning difficulties (MLD and SLD) living within the London Borough of Brent. These pupils currently have to be placed in independent special school provision often at great distance from their home address. The expansion will provide specialist classroom facilities staffed by experienced specialist educational staff. This will benefit the pupils in reduced travel time to and from school and will enable them to be educated alongside their peers.

Sex of pupils

Where the proposals are to make an alteration to provide that a school which was an establishment which admitted pupils of one sex only becomes an establishment which admits pupils of both sexes—

details of the likely effect which the alteration will have on the balance of the provision of single sex-education in the area;

N/A

evidence of local demand for single-sex education; and

N/A

details of any transitional period which the body making the proposals wishes specified in a transitional exemption order (within the meaning of section 27 of the Sex Discrimination Act 1975).

N/A

Where the proposals are to make an alteration to a school to provide that a school which was an establishment which admitted pupils of both sexes becomes an establishment which admits pupils of one sex only—

details of the likely effect which the alteration will have on the balance of the provision of single-sex education in the area; and

N/A

evidence of local demand for single-sex education.

N/A

Extended services

If the proposed alterations affect the provision of the school's extended services, details of the current extended services the school is offering and details of any proposed change as a result of the alterations.

Need or demand for additional places

If the proposals involve adding places—

a statement and supporting evidence of the need or demand for the particular places in the area;

The proposed change in designation will provide parents with increased options for special school places. Currently there is little additional capacity in Brent special schools for pupils with these types of SEN. The table below illustrates the increasing need to place pupils with SEN in independent/non-maintained special schools outside the Borough boundary over the last 5 years. Many of these places involve pupils having to travel long distances. The proposed changes to Woodfield special school will develop the school's future in line with the staff's growing experiences, the future incidence of SEN and increasing demand for special school places, providing school places within the Borough closer to pupils' homes.

Table 2: Demand for Special School Places

	2007	2008	2009	2010	2011	2012
Maintained day	473	466	494	515	526	509
Independent/non-maintained	93	105	125	139	156	183

• Source: SEN 2

where the school has a religious character, a statement and supporting evidence of the demand in the area for education in accordance with the tenets of the religion or religious denomination;

Woodfield Special School has a Community status and is offering non-denominational provision.

where the school adheres to a particular philosophy, evidence of the demand for education in accordance with the philosophy in question and any associated change to the admission arrangements for the school.

N/A

If the proposals involve removing places—

a statement and supporting evidence of the reasons for the removal, including an assessment of the impact on parental choice; and

N/A

a statement on the local capacity to accommodate displaced pupils.

N/A

Expansion of successful and popular schools

25A. (1) Proposals must include a statement of whether the proposer considers that the presumption for the expansion of successful and popular schools should apply, and where the governing body consider the presumption applies, evidence to support this.

(2) Sub-paragraph (1) applies to expansion proposals in respect of primary and secondary schools, (except for grammar schools), i.e. falling within:

(a) (for proposals published by the governing body) paragraph 1 of Part 1 to Schedule 2 or paragraph 12 of Part 2 to Schedule 2;

(b) (for proposals published by the LA) paragraph 1 of Part 1 to Schedule 4 or 18 of Part 4 to Schedule 4

of the School Organisation (Prescribed Alterations to Maintained Schools) (England) Regulations 2007 (as amended).

N/A



Brent

Appendix 1



Public Consultation

Brent Council proposed changes to Woodfield Special School

For this document please see the first attachment to Appendix 7 in this file.

**Woodfield Special School public consultation meeting
to expand provision**

Monday 18 March 2013, 6pm

Present: Desi Lodge-Patch, Headteacher
Judith Joseph, Local Authority Representative
Carmen Coffey, Local Authority Representative
Colin Sampson, Architect, Sampson Associates
16 staff, parents and local community members

Background information

- Desi introduced Judith and Carmen.
- Carmen explained the growing demand for school places, the growing population and the growing percentage of Special Educational Need children requiring a school place. Sending children to schools out of the borough is not cost effective. Educating the children closer to home has many advantages. The 40 additional places will be introduced gradually over a number of years from September 2014.
- Judith explained the consultation process and the timescales.

	Issues \ comments	Response given
1.	How will the places be phased in?	We will introduce additional Year 7 places every academic year.
2.	How many places will there be in Year 7 when at capacity?	Year 7 places will increase from 20 to a maximum of 28.
3.	How many pupils are there currently in Year 7?	23. We are hoping to eventually have 5 additional classes with 8 pupils in each class.
4.	Will the new block be single storey?	Yes, using the part of the site which is not suitable for play space. It will have a green roof and minimal impact in terms of the environment e.g. green roof and insulation.
5.	How will the new pupils arrive at school?	Brent Transport, which means there will be a few additional buses.
6.	It will be difficult to park buses around here.	The buses will come into the play ground for pick ups and drop offs. There will be no large coaches. Speech and language students (8) are met at the front and have a separate playground.
7.	Will more minibuses be required?	Yes. We have 3 buses at the moment. We do off site visits. We may need one more bus. Compared to the mainstream schools traffic is less of an issue because the minibus is economical i.e. several children in one vehicle.

8.	Why can't the children use public transport?	<p>We have a travel trainer, 20 children come by public transport. SLD children cannot use public transport. We are working with the children with public transport skills.</p> <p>SLD children cannot use public transport. We are working with the children with public transport skills.</p>
9.	Will the facilities be used for out of hours community use? If so you need to have supervisors because at the moment sometimes all afternoon we get a lot of noise.	The facilities may perhaps be used by the community. At present we only rent out the facilities once in every 6 months.
10.	Therefore can I have the contact details of the caretaker in the event of future disturbance? The gates are often left open with nobody around.	<p>If there is a serious problem you should call the police. Sports clubs do use the grounds at the weekend.</p> <p>The gates are electronically opened and closed.</p>
11.	Year 7 pupils should have the opportunity to move into the 6 th form. Alperton is now an academy and can operate as they wish.	<p>Alperton do GCSE courses that we do not offer here. There are a number of different pathways and Alperton is just one stream. Mainstream schools also have 6th forms. Children develop at different rates so pathways provides them with options. No school guarantees a set number of 6th form places.</p> <p>If the mainstream demand gets bigger the Woodfield 6th form may have to develop. We are working with the other special schools.</p>
12.	<p>My concern is that a SEN child at Alperton may have to leave when older.</p> <p>I want my child to continue in one school only.</p>	<p>We are tracking children in Alperton. We would not just leave them.</p> <p>We have a duty to develop pathways and a local offer for young people. We have to provide a broader provision for post 16 young people.</p>
13.	How will pupils in the new block integrate?	The 8 pupils will be class based. They will come to the main school for assembly and lunch.
14.	I am concerned about the 6 th form. How do you decide who goes to the 6 th form? Some pupils may not be able to cope.	<p>The needs of a child in the 6th form is based on how well they are progressing. Children make progress at different rates. We have pupils who have gone out and come back because they could not cope. We are flexible.</p> <p>At the moment the Woodfield 6th form is not suitable for SLD pupils. The LA is proposing to broaden provision.</p>
15.	How many pupils are there in the current 6 th form?	In Years 12, 13 and 14 there are 33 pupils.
16.	How old are the 6 th form pupils?	16, 17 and 18 years old.

17.	Will the new provision attract out borough pupils?	We have local young Brent residents who are currently educated out of borough who are waiting to come to this school.
18.	What about the construction disruption?	We will aim for the least disruption as possible by using off site construction techniques so that the actual build is quick. The foundations can be laid in the Easter holidays.
19.	So many schools are changing to academies, so how can you control the school?	We have service level agreements in place and contracts with ARPs. Once children are on roll they are there until they leave. This proposal is to bring the Brent resident children who are educated out of borough closer to home by educating them within the borough.
20.	Is funding ring fenced?	It is paid per pupil on roll.
21.	What will happen if we need to expand the school buildings again for the additional 6 th form places that are being talked about? Where will it end?	The thrust right now is expanding primary school places then secondary places. The buildings need to be flexible in case the population falls. We do not want to build too many places as it is not cost effective to do so. We can extend the life of a school for a time until a new build can be provided. E.g. Preston Library provides two new classrooms for Preston Park Primary School. The LA is very careful when costing build works. There are size restrictions to school buildings e.g. dining halls and other facilities. There will be a maximum 8 pupils per class.
22.	How long is the consultation process?	Approximately 3 months.

Woodfield Special School consultation responses received

10 responses received in total

6 response for the expansion

0 responses against the expansion

4 responses with no firm decision stated

Agree	Response reference	Comment	Parent/ member of staff / other
Agree 1	W1	I welcome the proposals for the expansion of Woodfield Special School. I remember a small additional provision for autistic pupils being created at the school many years ago and have never been able to understand why the school has not expanded in the meantime as it has much open ground.	Local Councillor
Agree 2	W4 I agree with the decision to change the character of Woodfield.	Governor
Agree 3	W5	This agreement is with the following provisos: <ul style="list-style-type: none"> • That the new building is fit for purpose and fully compliant with health and safety regulations • That any new teachers are qualified teachers • That there is no additional workload on existing teachers. 	Brent Teachers Panel
Agree 4	W5	I agree.	Parent
Agree 5	W7	I agree.	Staff member
Agree 6	W9	I agree.	Parent
Disagree			
No firm decision stated			
No decision 1	W2	Colleagues at Tri Borough have no comments in response to the consultation for Woodfield Special School	Kensington & Chelsea, Hammersmith & Fulham and Westminster boroughs
No decision	W3	I have circulated the documents to colleagues including the SEN team in	Camden Borough

2		Camden and we don't have any concerns on the impact to Camden schools.	
No decision 3	W8	-	Staff member
No decision 4	W10	<p>After Mondays Woodfield consultation and yesterdays discussions it would be helpful if you could clarify current provision status at Woodfield.</p> <p>The consultation document states. "The school has provision for 108 places (aged 11-16) and also has a Sixth form currently with 28 places (aged 16-19) making 136 places in total."</p> <p>Heateacher Ms Lodgepatch confirmed on Monday Meeting there were 11 pupils per year group in 6th form while not stated I would imply 33 in Sixth form not 28 as per consultation document. Furthermore a total of 23 pupils were admitted to current year 7 intake.</p> <p>The Woodfield expansion proposal Ms Lodgepatch confirmed on Monday that 28 pupils would be admitted to year and assuming all pupils admitted stayed until end year 10, 140 places would be required on Woodfield Campus plus 30 to remain in a 6th Form making at minimum 170 capacity</p> <p>The current Woodfield provision unless I am mistaken should have a capacity of 120 although more than 120 are frequently admitted and therefore increasing the current capacity by 40 places should provide an overall capacity of 160 not as claimed in the consultation document for an overall capacity of 176.</p> <p>It would seem to me the 20 places at Alperton are being rolled into the capacity figures of Woodfield for an implied assumption a number of pupils would be removed from Woodfield and placed at Alperton to make up the overall capacity figure. If it is correct that Woodfield should have a current capacity of 120 and 40 extra places are being created this would leave a shortfall of at least 10 places and without considering the fact that Woodfield has generally had at least 10 more than capacity in any event. So it would seem drilling down through the numbers there is a question mark over the exact capacity and the consultation document should make this clear.</p> <p>From yesterdays discussions while granted your vision appears to be offering choice to parents and granted there are benefits for some young people to be transitioned from Woodfield to Alperton to access GCSE's, the reality is that parent expectations are that a child placed in an SEN provision while following a different curriculum to mainstream would remain in the same school from year 7 to 6th form (if that school offered a 6th form) even if the child may not sit A levels, but remain in a school based learning environment for 6th form.</p>	

	<p>From reports from Meena yesterday, parent expectations at FE colleges are not being met both on the contact time offered of 16 hours over 3 days per week and the quality of specialist support as compared with what a child may receive if they remained in a school 6th form setting.</p> <p>I would further highlight as per Monday's discussions at Woodfield, several other teachers were also concerned of the lack of extra 6th form provision at Woodfield for those who may want to remain at Woodfield for 6th form. As the current expansion plans for Woodfield indicate increased provision for SLD, it is more likely for these pupils to want to remain at Woodfield. Surely a primary focus at Woodfield should be on offering all those enrolled at Woodfield the first opportunity to progress from year 7 to 6th form at Woodfield, rather than admit more in year 7 ? Although granted Brent has a problem with insufficient places for those eventually transition from primary to secondary and something has to be done, but what type of provision do parents want and expect ?</p> <p>Given the numbers of young people currently moving through the system as we have been advocating for near on 2 years now, Brent in reality needs an extra secondary special school provision for those who may in the past selected out of Borough provisions. Granted in some instances pupils might need to be moved and while offering choice is good, in reality most parents want that choice in the same school, so their child remains once placed from year 7 to 6th Form and not be moved from provision to provision as is the case currently being proposed and offered in Brent.</p> <p>To discuss the form and shape of any extra provision in Brent I would be more than willing to meet again with you and await your offer to meet. To complement the team I now have a very competent Ex Director of Children and Families with a wealth of experience in SEN provision .</p> <p>However in the meantime it would certainly put my mind at rest if you could clarify the exact provision numbers at Woodfield.</p>	
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Statutory Notice

Brent Council proposed changes to Woodfield Special School

Notice is given in accordance with Sections 19(1) and 21(2) of the Education and Inspections Act 2006 (as amended by the Education Act 2011) that the London Borough of Brent (the Local Authority) intends to make a prescribed alteration to Woodfield Special School, Glenwood Avenue, London, NW9 7LY (DfE number 3047000) from 01 September 2014.

The London Borough of Brent is proposing to change the character of Woodfield Special School by expanding the school by 40 places for students aged 11 – 19 and change the designation of the school to provide for the needs of students with moderate learning difficulties (MLD), severe learning difficulties (SLD) and autistic spectrum disorders (ASD) from September 2014.

Woodfield Special School currently has 108 places for children aged 11 – 16 and a Sixth Form currently with 28 places (136 places in total). The proposal is to increase the places for children aged 11 – 19 to 176 places in total from September 2014. This will provide the school with increased flexibility to allocate pupils to places across the full 11 – 19 age range.

Woodfield Special School currently has a designation for MLD. The proposal is to change this designation to MLD, SLD and ASD from September 2014. The change to the broader designation will allow the current students to continue with their education at Woodfield Special School whilst enabling students with more severe learning difficulties to be admitted. A new building providing specialist classroom accommodation for 40 students with statements of SEN for SLD and ASD will need to be added to the existing school.

This proposal is part of a review of the range of existing provision for meeting pupils' SEN across Brent schools in line with current and projected demand.

All applicable statutory requirements to consult in relation to this proposal have been complied with.

This Notice is an extract from the complete proposal. Copies of the complete proposal can be obtained from: Judith Joseph, School Place Planning, 3rd Floor, Chesterfield House, 9 Park Lane, Wembley, HA9 7RH. Email: judith.joseph@brent.gov.uk. Alternatively a copy of the complete proposal can be obtained from: <http://www.brent.gov.uk/consultations.nsf>.

A limited translation and interpretation service is available for this document and upon request. Please contact Judith Joseph on 0208 937 1061.

Within six weeks from the date of publication of this proposal, any person may object to or make comments on the proposal by sending them to Judith Joseph,

School Place Planning, 3rd Floor, Chesterfield House, 9 Park Lane, Wembley, HA9 7RH. Email: judith.joseph@brent.gov.uk. The deadline for representation is Thursday 27 June 2013.

Signed: Assistant Director – Achievement & Inclusion, London Borough of Brent

Publication Date: Thursday 16 May 2013

Explanatory Notes

- The proposed change to expand and broaden the designation of Woodfield School will not affect the education of students currently attending.
- It is envisaged that the extension to the accommodation can be achieved with minimal disruption to their education. This proposed development compliments the new 20 place Additionally Resourced Provision (ARP) at Alperton Community School. This enables Year 10 students with MLD at Woodfield the opportunity to access mainstream provision which frees up places at Woodfield for those students with more severe learning difficulties.
- There has been an initial feasibility study on the building of the classroom accommodation. The decision on how to proceed with this feasibility will be made with the full involvement of the senior leadership team and Governing Body of the school.
- The proposed expansion will represent a significant investment in the school to ensure that the premises are adapted according to the outcome of the feasibility to fully meet the needs of the new intake of pupils. **The feasibility plans are available to be viewed on request by contacting the school at admin@woodfield.brent.sch.uk or by telephoning on 020 8205 1977.**